



## Adirondack / Glens Falls Transportation Council

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A/GFTC Planning Committee Minutes

Wednesday, June 14, 2017 10:00 AM

Crandall Public Library, Glens Falls

Attendees	Representing
Stu Baker	Town of Queensbury Community Development
Ed Bartholomew	EDC of Warren County
Frank Bonafide	NYS DOT Region 1
Dan Barusch	Town of Lake George
Rob Cherry	NYS DOT Region 1
Lorenzo DiStefano	NYS DOT Region 1
Ed Doughney	Warren County DPW
Douglas Frost	Village of Lake George
Steve Godlewski	Creighton Manning Engineering
Harry Gutheil	Mayor, Village of South Glens Falls
Maiken Holmes	Warren County DPW
Tom Johnson	The Chazen Companies
Laura Oswald	Washington County LDC
Laura Sanda	McFarland Johnson
Mike Valentine	Saratoga County Planning
Greg Wichser	NYS DOT Region 1
Staff	
Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

- 1. Welcome and Introductions** - Aaron called the meeting to order at 10:02.
- 2. Visitors Issues**
- 3. Administrative Items**
  - Personnel update (Aaron) - As previously discussed, we have hired a GIS Technician for the summer months. Chuck Gordon is a Queensbury resident and a student at SUNY Plattsburgh currently working toward a minor in GIS. He is tasked with ADA Transition Plan field data collection, traffic count geocoding, and other projects as those emerge. Also, Monika Bulman will be leaving us after 19 1/2 years; her last day will be July 7. Aaron will assume the administrative tasks in the short-term; staffing levels will be revisited in the fall of this year.
  - Procurement Policy - (Aaron) - There is no progress to report on the formulation of a procurement policy. A draft policy will be developed for review at the August 9 Planning Committee meeting in advance of Policy Committee consideration in October.

#### 4. Transit

- A. GGFT Update - none provided
- B. Transit Asset Management Plan (Aaron) - Transit agencies are required by federal transportation law to develop Transit Asset Management plans help attain and preserve state of good repair. Asset management performance targets were requested by January of 2017, and FTA is looking for an agreement between MPOs and transit operators for data sharing and reporting by June 30, 2017. At present, there is no firm deadline other than the October 2018 due date for the TAM plan. Until recently, it has been unclear whether a small urban area operator like GGFT would be required to join NYSDOT's group plan for rural operators. This does not appear to be the case; NYSDOT MO indicated in a conference call with NYSAMPO on 6/9 that this would not be a requirement. Scott Sopczyk and I have discussed this; our staffs will work towards satisfying the FTA requirements and engage the committees as necessary.
- C. Rural Mobility Analysis - (Jack) - Project is progressing, A public outreach survey was developed and subjected to a readability analysis before it was distributed. While there has been limited feedback from labor and business development professionals, the overall response has been strong. Tabulated results from approximately 230 completed surveys were received today. A committee meeting is scheduled for June 29. The project contract expires at the end of June, but staff will address that issue.

#### 5. UPWP

- A. Aviation Road - QUFSD access study - (Aaron) -Barton and Loguidice has delivered a draft conceptual design and estimate of the improvement concepts identified in its Aviation Road / QUFSD Access Operations Analysis. The draft has been sent to the Town Supervisor and a meeting is scheduled for tomorrow (June 15) for review. Among the new results is that implementing the right turn lane concept would likely require new signal poles.
- B. Traffic Count Program - (Jack) - The project contract has been signed with The Traffic Group. The current plan is for completion of all 51 count locations within a span of two weeks, with a start date to be determined based upon a review of maintenance and paving schedules. Rob Cherry asked for clarification on the data to be collected; Jack replied that all 51 counts were to be 72-hour counts and include classification and speed data as well as traffic volumes.
- C. Halfway Brook Trail - (Aaron) - The Request for Proposals for a project to provide a conceptual design for a bicycle and pedestrian connection between the Halfway Brook Trail and the Hudson Pointe Preserve in Queensbury yielded 6 responses. Three firms were interviewed on May 3rd; the project was awarded to the team of Alta Planning + Design and Creighton Manning Engineering. The contract is signed as of today and the project will commence shortly.
- D. Warren County Bikeway Extension - (Aaron) - Jack and Aaron recently met with the Town and Village of Lake George to discuss the potential scope of

this project. As a result of that discussion, A/GFTC staff will develop an RFP for a project to identify and analyze a conceptual bicycle and pedestrian connection between the terminus of the Warren County Bikeway in the Village of Lake George and the hamlet of Warrensburg. Several on-and off-road elements will be considered. That RFP will be issued sometime within the next two weeks.

- E. Website update - (Jack) - Staff has met twice with our website development consultants, Infinity Graphics; first to discuss site architecture and then design. The site will be modernized with primary goal of enhancing document access. Rob Cherry asked if a comment feature would be included; Aaron noted that the existing site already has one, but Jack in turn noted that it does not have an upload utility. Staff will raise that issue with Infinity Graphics staff.
- F. Program request - Town of Johnsbury entrance corridor - (Aaron) - This topic was added to the agenda at the request of the Warren County Planning Department. No representation from that department is present, and staff has insufficient information to lead that discussion.
- G. Program request - Village of Greenwich pedestrian access and parking - (Aaron) - As a follow-up to the UPWP request from the Village of Greenwich to identify parking improvements, Aaron met with Village officials on 5/26 to discuss. The Village is interested in pursuing streetscaping and parking improvements in its downtown area, as well as establishing a pedestrian connection to a former industrial site along its waterfront. During that discussion, it was noted that there are traffic restrictions expected as part of the project to rehab or replace the railroad bridge over NYS 372; it was suggested that this summer may not be the best time to attempt to quantify parking demand. Aaron request from the Village a revised list of priorities to better inform next steps, but elements of this effort will likely be delayed until the next calendar year.

## 6. TIP

- A. Project updates from local sponsors
  - Warren County DPW - (Ed Doughney)
    - Palisades Road over Brant Lake Inlet - A recent public meeting was well attended and generated numerous comments. Ongoing design efforts will attempt to limit right-of-way impacts.
    - County Route 44 bridge painting project - anticipated completion in early July.
    - County Route 13 and 31 painting project - CR 31 to be completed first, then CR 13 in August.
    - County Bridges asbestos abatement and painting project - design approval sought for all three bridges, although two will be painting projects and one will be a full replacement.
    - West Brook Road sidewalk - completed just before Americade
    - West Mountain Road pavement preservation - completed in May; ready to schedule final walkthrough

- Bay Road pavement preservation - underway; to be completed in July
  - Saratoga County - Mike Valentine reported that the Bluebird Road pavement preservation project had been awarded. Lorenzo DiStefano reported that the Town of Moreau pavement preservation projects were under development by a new consultant (Laberge), and PS and E were under review.
  - City of Glens Falls - (Ed Bartholomew) - The Fire Road project was underway. Completion is anticipated by the end of August. Tree-cutting had taken place in March so as not to threaten the Indiana bat. Related stormwater work is localized and not as widespread as had been reported to the Post-Star. Ed thanked Rob Cherry for his review and comments on the Exit 20 RFP, which has been circulated to that project's technical committee members for additional review.
- B. NYSDOT report - (Frank Bonafide) -
- A project is underway to replace the last of the deteriorated rustic rail along Routes 8 and 9N.
  - Route 9N pavement repairs are largely completed.
  - Vendor-placed paving projects are planned for Route 8 in Warren County and Route 22 in Salem.
  - Repair to Baldwin Corners Bridge over the Champlain Canal are expected to be completed by November 2017.
  - Region 1's local project sponsors continue to perform well with regard to the Regional Director's project commitment list.
- C. TIP Amendments - none
7. **Other Items of Interest** - Frank Bonafide reported that Tom Hoffman is the new Regional Design Engineer. In an unrelated note, there will soon be vacancies at the head of the Operations, Traffic & Safety, and Construction groups. Chris Ward will be filling in for Mike Johnson in Operations, and Mark Pyskadlo will be filling in for Mark Kennedy in Traffic & Safety. Frank also added that \$50M has been added to the Bridge NY program for a future project solicitation (date TBD). Some of that money will be dedicated towards culverts. Local project sponsors are encouraged to develop compelling narratives to accompany their condition assessments. Dan Barusch noted that the Lake George Gateway Project was 99% complete. Mayor Gutheil asked if anything was being done to advance the removal of the former Fenimore Bridge over the Hudson River. Aaron offered to convey that question to Washington County DPW, as the lead agency of the original project.
8. **Next Meeting and Adjourn** - The next meeting is scheduled for August 9, 2017 at 10:00.

A motion was made to adjourn the meeting at 10:52.

*Moved by: Laura Oswald    Seconded by: Ed Doughney*

*Meeting adjourned.*