



Adirondack / Glens Falls Transportation Council

11 South Street, Suite 203

Glens Falls, NY 12801

p: (518) 223 – 0086 f: (518) 223 – 0584

info@agftc.org

www.agftc.org

Technical Advisory Committee Meeting Minutes
Wednesday, January 22, 2014

Attendees	Agency
Brian Abare	Village of South Glens Falls
Stu Baker	Town of Queensbury
Ed Bartholomew	EDCWC
Frank Bonafide	NYSDOT Region 1
Rob Cherry	NYSDOT Region 1
Tracy Conlon	Chairman, Warren County Board of Supervisors
Christina Doughney	CHA
Mike Fiorillo	Village of Hudson Falls
Harrison Freer	Warren County Safe and Quality Bicycling Organization
Karen Hulihan	NYSDOT Region 1
Chris Round	The Chazen Companies
Dan Rourke	Barton and Loguidice
Scott Sopczyk	Director, GGFT

A/GFTC Staff:

Aaron Frankenfeld

Kate Mance

- 1. Welcome and Introductions** - Aaron called the meeting to order at 1:32.
- 2. Visitor Issues** - Harrison Freer introduced himself as a representative of the Warren County Safe and Quality Bicycling Organization. He stated that improving conditions for bicyclists along New York State Route 9L was a top priority of WCSQBO, and he asked about the planned repairs scheduled for 2015. Frank Bonafide replied that the NYSDOT was currently faced with bicycling improvement requests for both Route 9L and 9N; with reconstructions unlikely in the short-term, it would be difficult to implement an adequate level of improvement within the scope of a pavement repair project. For that reason, the 9L improvements have been pushed from 2015 to 2016 to allow for additional considerations. Additional details will be shared with the committee as the project evolves.
- 3. Items From Last Meeting**
 - A. NYS 9N Bicycle and Pedestrian Safety Issues** - DOT responded to the request for a bicycle and pedestrian-specific safety analysis with a letter to A/GFTC dated November 7; that was forwarded to the municipalities on 12/9. The conclusion articulated in the response was that, based upon a review of bike/ped - related crashes, there was no correctable pattern of bike/ped incidents present along the corridor. An additional assessment has since been conducted by the Department,

also concluding that no safety recommendations are to be made as a result of crashes along the corridor.

- B. Exit 20 Corridor - There has been no word from the Town of Queensbury or EDC on any developments regarding a meeting of property and business owners that was to be assembled in response to a request for a re-evaluation of the Exit 20 study. Stu Baker stated that the Town was working to advance this. Ed Bartholomew stated that there was interest on behalf of the owner of the former Montcalm Restaurant property. Aaron noted meeting with ownership and management of Lake George RV Park to discuss their concerns pertaining to the corridor. Rob Cherry asked if an articulation of the changes in conditions that had been requested by the TAC had materialized; Stu responded that that would be up to the stakeholders. The Town has data collected from development proposals.

4. UPWP

- A. Completed / Ongoing Activities
- 1) On-call assistance projects
 1. Fire Road pedestrian improvements - final document has been received from Creighton Manning Engineering.
 2. Bay / Sanford crash analysis - following incorporation of comments from the Glens Falls Board of Public Safety, the final document has been received from CHA.
 3. Crandall / Sherman intersection analysis - the Glens Falls Board of Public Safety has approved the recommendations within the draft plan and will pursue removal of a traffic signal that meets no signal warrants. Final document has been received from The Chazen Companies.
 4. Pavement scoring report - pavement scoring report was completed by CME in early December - 2nd year of analysis - scores are pretty consistent, average down by .07. Frank asked when the previous analysis had been done; Aaron guessed that it was either 2004 or 2006. Rob asked if the contract was a one-year assignment. Aaron responded that it was, but the second year was awarded to the winning firm from the first year to preserve evaluation consistency and minimize initiation costs.
 - 2) Exit 17 Land Use study - a draft plan has been produced by CME and will be reviewed by staff and the committee prior to scheduling a public outreach session.
 - 3) Bike/Ped plan update - Kate presented initial work on a GIS-based pedestrian generator model based on a similar approach developed by SMTC. The model is intended to forecast anticipated pedestrian activity from a variety of inputs, including residential and commercial land uses. Significant discussion ensued regarding criteria. Staff will investigate incorporation of commercial lodging and recreational facilities. The general consensus was that this approach is useful addition to the bicycle and pedestrian plan.
 - 4) Document Updates
 1. CHSTP - Kate stated the reason for updating the plan (compliance with MAP-21) and that the Plan was just updated one year prior. A motion was made to approve the CHSTP update for public review.
- Moved By: Scott Sopczyk Seconded by: Stu Baker Motion carried**
2. Public Participation Plan - Aaron summarized the elements of the draft, including:

- regular meetings will be advertised and held in accessible locations; time devoted to visitors issue will be included on the agenda
- staff will retain office hours, also in an accessible location
- establishes a hierarchy of products, with core documents and major planning studies (those with distinct tasks in the UPWP) 30 day public comment prior to approval, with core documents accompanied by legal notice
- technical reports will be made available in draft form online for 14 days
- affirms website as primary means of communication, to be supplemented by social media

A 45-day public comment period is required by MAP-21. Scott Sopczyk noted that GGFT references the MPO's public participation plan and requested that the relationship between the public transportation operator and the MPO be called out within the document. Rob noted that the enclosed graphic, as a linear depiction of the project development process, may not accurately capture the actual MPO process. Aaron agreed to have another look at the graphic.

A motion was made to approve the draft for public review.

Moved By: Stu Baker Seconded by: Brian Abare *Motion carried*

5) 2014-15 Program

1. Summary of Proposed Program - Aaron summarized the draft UPWP (handout). Carryover funds are up slightly, with incoming new federal funds essentially level from the current year. New tasks were highlighted, including those requested by various municipalities (Warren County, Fort Edward, Glens Falls). Major studies are to include corridor study reassessments and a regional public transportation study for non-urban areas.
2. Approval for Public Comment - A motion was made to approve the document for public review.

Moved By: Frank Bonafide Seconded by: Stu Baker *Motion carried*

5. Transit

- A. GGFT Update - Scott Sopczyk that GGFT was in the process of receiving a new trolley and selling a retired vehicle at auction.
- B. FTA 5310 Update - Kate reported on NYSDOT's timeline to conduct a solicitation for FTA 5310 funds. The targeted date for applications is April 2014, and program workshops are planned for stakeholder outreach.

6. TIP

- A. Amendments and Modifications - Aaron summarized the minor administrative TIP actions taken since the last meeting - (11,000 ROW to CR 16; 70,000 INCD to Lake George Gateway project).
- B. Project updates from sponsors - Aaron read from a summary provided by Warren County DPW, noting among other items the ongoing discussion of alternatives for Valley Road. Scott Tracy reported that PS&E for CR 16 had been delivered on time. Stu Baker stated that closings on 3 of the 4 properties required for the Aviation Road project had been scheduled, with eminent domain required for the fourth. A letting is anticipated in March. Ed Bartholomew noted that Broad Street was moving towards a Spring 2014 construction. Frank reported that the low bid

for Route 4 over the Champlain was below estimate, and that most of this year's capital program had already been let.

- C. Preservation program meeting recap - Aaron summarized the 1/16 meeting of area public works and highway superintendents to discuss the preservation programs - turnout was moderate, but the municipalities with the majority of eligible highways were there - among the items discussed for pavement were eligibility, possible treatments and the availability of a state contract for vendor placed pavement that could reduce administrative and design activities; on bridges, a consultant-based project selection approach was discussed. Warren County DPW has concurred with the consultant-based approach provided that the counties are still empowered to choose their own candidates.
 - D. Make the Connection solicitation - Aaron - one application received so far; deadline is January 31 - will be looking for volunteers to review and prioritize the applications.
 - E. Highway Safety Improvement Program solicitation - NYSDOT is conducting a solicitation for safety projects - that has been forwarded to committee members with a deadline of 2/21. Frank noted the funding mechanism established by MAP-21. Aaron noted that an annual HSIP setaside (separate from this solicitation) was available to be programmed. Chris Round asked if the Bay/Sanford intersection, recently studied by A/GFTC, was a potential candidate.
 - F. Transportation Enhancements Program announcement - Aaron - TEP awards were announced last week - the LG Gateway Project was among four from the region that were selected. Frank noted that projects within the region fared well and that this was likely somewhat attributable to the regional concurrence on a singular list of priorities.
7. **Draft 2014 meeting schedule** - Aaron passed out the draft schedule, noting a potential change of the December meeting to November. Committee members were asked to identify any potential schedule conflicts and notify A/GFTC staff.
8. **Other Items / Adjourn** - the meeting was adjourned at 3:03.