



# Adirondack / Glens Falls Transportation Council

Washington County Municipal Center  
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## ***MINUTES OF MEETING OF THE A/GFTC TAC February 8, 2008***

<b>Attendees</b>	<b>Agency</b>	<b>Phone</b>	<b>Fax</b>
<b><u>Members</u></b>			
Mark Galough	Wash. County Planning	746-2290	
Preston Jenkins	Town of Moreau	792-1802	792-1062
Wayne LaMothe	Warren County Planning	761-6410	761-6411
William Lamy	Warren County DPW	761-6556	623-2772
David Rettig	NYS DOT	388-0456	388-0430
Scott Sopczyk	GGFT	792-1086	792-7952
Joe Sullivan	City of Glens Falls, DPW	761-3834	
Mike Valentine	Saratoga County Planning	884-4705	884-4780
Walter Young	LC/LGRP	668-5773	668-5774
<b><u>Others</u></b>			
Lisa Penistan	Warren County DPW	761-6556	623-2772
Jeff Tennyson	Warren County DPW	761-6556	623-2772
<b><u>Staff</u></b>			
Aaron Frankenfeld	A/GFTC	746-2199	746-2441
Kristina Hong	A/GFTC	746-2199	746-2441
Monika Bulman	A/GFTC	746-2199	746-2441

### ***Minutes of the Meeting***

- 1. Welcome & Introductions** –TAC Chair Bill Lamy called the meeting to order at 10:03.
- 2. Visitor Issues – None**
- 3. Administrative Items –**
  - A. Approval of last meeting's minutes**

A motion was made to approve the November 13th meeting minutes.

**MOVED BY: Joe Sullivan SECONDED BY: Wayne LaMothe MOTION CARRIED**

- B. Air quality conformity resolution (handout), Aaron**

This new resolution is required based on the fact that CDTC approved its 2030 long range plan. A/GFTC and CDTC are in the same air quality non-attainment area and both are required to demonstrate conformity. The plan has been put out for public comment. None were received. As no non-exempt projects are planned for the Town of Moreau, we can continue to state that we are in compliance with air quality conformity.

A motion was made to approve the resolution

**MOVED BY: Wayne LaMothe SECONDED BY: Joe Sullivan MOTION CARRIED**

- C. Annual List of Obligated Projects (handout), Aaron  
This is a re-emphasized federal requirement from SAFETEA designed to improve the transparency of the federal transportation planning process. It is an annual list of federal obligated projects and will be available on our web-site. Mr. Sullivan had a question about funds remaining for the Warren Street project and was told the project may not yet be closed out.
- D. In-kind service forms (handout), Aaron  
New committee members or those with salary changes should complete the form and return it to A/GFTC as soon as possible.

#### 4. Unified Planning Work Program (UPWP)

##### A. Transit

###### 1. GGFT Update, Scott Sopczyk

Since the last meeting, some transit evening services have been initiated between Fort Edward and Upper Glen. There has been a small but steady ridership. Plans for summer trolley service are underway. There will be an Advisory Committee Meeting next week. New vehicles will be delivered in May.

###### 2. AlterNet Rides, Aaron

This is an internet car pool initiative. At this time 6 people have signed up as users. Glens Falls Hospital and The Great Escape are interested in sponsoring their own pages on the site. They will contribute to what it costs us to establish their locations as destinations and this will in turn allow them to have some control of online features. In the future we want to advertise this service on a larger scale. We have received good press about the initiative.

Mr. Sopczyk mentioned that the Town of Queensbury and the Adirondack Regional Chamber of Commerce have expressed interest in sponsoring some bus shelters on Rte. 9. Additional bus/trolley shelters may become a possibility at locations where repaving is planned.

Mr. Jenkins relayed to Mr. Sopczyk the interest seniors have in a regular bus service at the Third Street Midtown Apartments. On-demand bus service is available via a phone call, but existing services can be reevaluated if there is significant need.

###### 3. Coordinated Human Services Transportation Plan (handout)

This draft is available on line. The Plan is required by Federal Transit Administration to be in place in order to access three different FTA programs: Section 5310-Elderly and individuals with disabilities; Section 5316-Job access and reverse commute (JARC); Section 5317-New freedom. The draft plan contains some census data, reasons why there is a need to do the plan and geographic analysis. The preliminary materials and results from our survey were shared with a number of human services agencies that had returned the original survey. Aaron reviewed the draft plan in depth for the TAC and discussed some of the modifications and additions to the draft that will be forthcoming. Aaron asked for approval of the draft with the additions and updates for public comment. The desire is to start the public comment period around the 12<sup>th</sup>. To make certain that one has the current draft on our web site, checking the post date was suggested.

A motion was made to approve the draft edited CHSTP for public comment  
**MOVED BY:** *Wayne LaMothe* **SECONDED BY:** *Mike Valentine* **MOTION CARRIED**

4. *FTA passenger mile survey, Aaron*

GGFT asked us to repeat the 2005 survey again to satisfy a Federal Transit Administration requirement. Approximately 500 bus/trolley rides are necessary to complete the survey. This year in addition to our staff, temporary clerks will be hired. FTA requires that this passenger mile study be done every three years to allow the allocation of federal funds in urbanized areas with a population of over 200,000. Mr. Sopczyk is hopeful that the new buses coming for 2009 will have passenger counters and a way to automate and make the calculations required easier.

B. Consultant Activities

1. Access Management study, Aaron Most of the chapters are on line for review. It is a large document. There was been good committee participation on this study. This project has been on our work program for quite some time (1999) and ended up being a regional study.

- a. Presentation of final document-Aaron gave the presentation to the TAC focusing on the results of two of the four case studies: Rte. 9 (Upper Glen Street in Qsby) and NYS 32 (Dix Avenue in Kingsbury). The guidebook includes the two other case studies: NYS 197 in Moreau and Quaker Road in Queensbury. There is a great deal of technical documentation included. We would like to recommend this guidebook for Policy Committee consideration to adopt it.

Mr. Rettig requested more time to have the guidebook reviewed by his staff. A letter will be sent out to the TAC to get approval for the guidebook by the 29<sup>th</sup> of February so it can be presented to the Policy Committee.

2. Aviation Road Corridor study, Aaron

- a. Status of Work: An expansion of the scope of work has been requested by the Town of Queensbury and the Queensbury School District. Three primary intersection improvements were identified; all three involve possible roundabouts. Queensbury would like the consultants to analyze the locations of the potential roundabouts more carefully. ROW was discussed. The revised price to reanalyze the three locations was \$14K. Mr. LaMothe questioned if the School had completed their Master Plan. Aaron said the contents of the Plan are known to include a new access on the western end of the campus; they are looking at a modification to the main entrance (a roundabout).

A motion was requested to allow the consultant to go ahead with the analysis

**MOVED BY:** *Wayne LaMothe* **SECONDED BY:** *Joe Sullivan* **MOTION CARRIED**

3. Upcoming RFPs, Aaron  
Hope to have the RFP out for Exit 20 soon.

About a year ago Mr. Lamy and Mr. Bill Thomas met with DOT-Region 1 to talk about the Exit 20 corridor. Mr. Lamy received a letter recently from Mark Kennedy describing their findings regarding signal coordination and issues with backups on the ramp. A copy will be sent to A/GFTC.

Mr. LaMothe pointed out that there are 21 curb cuts from the exit ramp to the traffic light at 149. This is the same amount of square footage as the original Crossgates Mall and there is 1/3 of the parking. The initial recommendation from the County Planning Board when the first project was presented was to put in service roads but the Town of Queensbury did not wish to do so.

The GIS RFP would allow someone to come in and look at our data system. This would include scanning the other MPOs around the state to see what types of things they are doing with GIS. We want to improve our internet mapping capabilities. Hope to get this RFP out soon.

Mr. Rettig invited A/GFTC staff to attend a regional GIS coordination meeting on February 20<sup>th</sup> at the regional office.

C. Staff Activities

1. Long Range Plan, Aaron  
In the next several weeks staff will be able to resume work on various chapters of the Plan.
2. Local System Short Term Accident Reduction, Aaron  
Several months ago Mr. Rettig came to a TAC meeting and outlined the desired direction of STP safety money as a local system short term accident reduction program that would be funded by taking the safety allocation and turning it over to locals on a regional basis. This would allow the 8-county region to select projects based upon the most pressing identifiable safety needs. CDTC has decided that they are entitled to a 70-75% sub-allocation of these funds. As a result 3 solicitations within the Region will need to be done.

D. 2008 UPWP Updates (handout), Aaron

We are required to do an administrative update. Last year we had a two year work program approved. We will go back to a one year work program after this year. The financial tables reflect carryovers and new FHWA funds. One major change in the narrative is the description of technical services contract that we would administer as a Shared Cost Initiative (an NYSMPO mechanism for taking funds that would have gone to an individual MPO off the top of the allocations and pooling them towards consulting studies that are of value to all). This is being changed to hosting a software and visualization standardization cost initiative.

5. TIP

A. *Amendments, Aaron*

The processed amendments included getting Buffum's Bridge back in the program and a \$1 million NHS amendment for ROW acquisition for the 149 job.

Mr. Rettig reported that statewide, NHS funds are tremendously over programmed.

B. *Project Update*

1. *Warren County, Jeff Tennyson*

Alder Brook Road, have received proposals and are in the consultant selection phase

Grist Mill Road and Tannery, expect a small increase on some construction costs for Tannery Bridge; to proceed with the two bridges at the same time and to provide a single detour has undergone some review by DOT.

Beach Road, expect scoping soon

Corinth Road, the Town of Queensbury has decided to pursue underground utilities regardless of whether they win their court case or not. ROW money is being distributed. Aaron asked if the Town is now committed to paying for the underground utilities. A Town Resolution is expected. Construction may start at the earliest in the spring of 2009.

Woolen Mill Bridge, is stalled in ROW incidentals and acquisitions; expecting some final resolution and hoping to move forward

2. *Washington County - no report*

3. *Town of Moreau, Preston Jenkins*

Had nothing to report

4. *Glens Falls, Joe Sullivan*

Working on paving schedule.

5. *Queensbury - no report*

6. *NYS DOT, Dave Rettig*

NYS 149-NYS 372, There is a slope failure on NYS 372, consequently this cannot wait and has to be accelerated into the 149 project.

197 over East Branch of Hudson, still need to have a public meeting since the project is now a rehab not a replacement.

Rte 372, there will be an advisory committee meeting

On February 15 there will be a 20 years needs roundtable discussion at DOT, Wolf Road from 1 to 3:30. The Commissioner will give a presentation at this meeting. Subtopics will include energy and environment.

5. Next meeting and adjourn- Will schedule the next meeting as needed. Mr. LaMothe made a motion to adjourn the meeting at 12:34.