



Adirondack/Glens Falls Transportation Council
11 South Street, Suite 203
Glens Falls, NY 12801
p: (518) 223 – 0086 f: (518) 223 – 0584
www.agftc.org

A/GFTC Planning Committee Minutes
Wednesday, August 8, 2018
Warren County Municipal Center

| Attendees (voting members or proxy in bold) | Representing |
|---|---|
| Stu Baker | Town of Queensbury |
| Ed Bartholomew | EDC of Warren County / City of Glens Falls |
| Dan Barusch | Town of Lake George |
| Sarah Bowman | CHA |
| Claudia Braymer | Warren County Board of Supervisors |
| David Conroe | Washington County E.O.C. |
| Deb Donohue | Washington County DPW |
| Ed Doughney | Warren County DPW |
| Harrison Freer | Visitor |
| Tricia Freer | Visitor |
| Doug Frost | Village of Lake George |
| Steve Godlewski | Creighton Manning |
| Michael Goot | The Post-Star |
| Harry Gutheil, Jr. | Village of South Glens Falls |
| Dana Hogan | Town of Kingsbury |
| Maiken Holmes | Warren County DPW |
| Wayne LaMothe | Warren County Planning Department |
| Fred Mastroianni | Greenman Pedersen Inc. |
| Laura Oswald | Washington County EDC |
| Bob Rice | NYS DOT Region 1 |
| Dan Rourke | Barton & Loguidice |
| Laura Sanda | McFarland Johnson |
| Scott Sopczyk | Greater Glens Falls Transit |
| John Strough | Town of Queensbury |
| Mike Valentine | Saratoga County Planning Board |
| Greg Wichser | NYS DOT Region 1 |

Staff

| | |
|-------------------|--------|
| Aaron Frankenfeld | A/GFTC |
| Jack Mance | A/GFTC |

- 1. Welcome and Introductions** – Aaron called the meeting to order at 1:30 with a quorum of voting members in attendance.
- 2. Visitors Issues** – none
- 3. Long Range Plan**
 - A. Authorization for release for public comment – Aaron - advance copies of the draft LRP were sent to voting members last week. Planning Committee approval is required to release this document for public comment. Staff seeks a motion that the draft contains a sufficient amount of information to do so, and that committee

clarifications and suggestions will be entertained concurrently with public comment, with period to close on 9/10. Policy Committee action is scheduled for October 10.

A motion was made to open the LRP for public comment.

Moved by: Stu Baker

Second: Bob Rice

Motion carried.

- B. Presentation – Jack summarized the LRP, including requirements, planning principles, data, challenges and opportunities. A question and answer session was held following the presentation. Staff will upload the draft LRP to the A/GFTC website, and committee comments and refinements will be entertained concurrently with the public comment period.

4. Administrative Items - Aaron

- A. NYSAMPO issues - a decision on in-state suballocation formula for the MPOs is scheduled for 9/21 at the next MPO Directors meeting – on the table is a formula revision that would result in almost \$50,000 in additional planning funds annually for A/GFTC and the other small MPOs, at the expense of shares to the larger MPOs.
- B. Host Agency – MOU – the Host Agency MOU is finally signed. LCLGRP has new staff and committee leadership; we are optimistic that they will continue to provide hosting services and address cash-flow issues that have resulted in delayed reimbursements in the past.
- C. Updated Safety Performance Targets – NYSDOT has formulated new safety performance targets that were distributed to the committee. Previously, A/GFTC has voted to adopt the State’s 2018 targets rather than set A/GFTC-specific targets. Staff continues to recommend this approach given limited resources and ability to influence results. Wayne LaMothe sought clarification on ‘non-motorized’ crashes.

A motion was made to convey A/GFTC support of NYSDOT’s safety performance targets.

Moved by: Wayne LaMothe

Second: Laura Oswald

Motion carried.

- 5. **GGFT Update** – Scott Sopczyk summarized recent and upcoming capital improvements, including receipt of 6 new replacement small buses, anticipated bid award for 4 large replacement buses, planned project to relocate the trolley transfer stop on Beach Road farther to the west, and various facility updates. Related to operations, GGFT continues to facilitate the regional transportation discussion group. The Transit Asset Management Plan is drafted and will be shared with the GGFT advisory Committee. A potential fare increase, that could necessitate improvements to fare-handling hardware, is under consideration.

6. UPWP - Aaron

- A. Hudson Pointe - Halfway Brook Trail - Draft conceptual engineering estimates have been completed. Internal consultant review is ongoing before that information can be formatted for the final report.
- B. Warren County Bikeway Extension –A public meeting was scheduled for July 17, but due to attendance issues, we will hold a 2nd session on September 10 at 5:30 in the Lake George Town Complex.
- C. Argyle pedestrian improvement study - CHA has conducted data collection and prepared initial cost estimates; a draft report is expected by the end of this week for steering committee review.
- D. Greenwich pedestrian mobility and parking optimization plan – the Chazen Companies has been selected, scope and fee have been negotiated and a contract has been signed - data collection is anticipated during the Washington County Fair as well as outside of that week to illustrate peak and expected activity.
- E. Other activities – traffic counts consultant and data software vendor have resolved technical issues allowing A/GFTC to import NYSDOT-formatted count data; the CHSTP has been finalized per Policy Committee vote.

7. TIP

- A. Project updates from local sponsors (developments on active projects since last meeting):
- Warren County – Ed Doughney provided status updates for South Johnsbury Road over Mill Creek, Palisades Road over Brant Lake Inlet, and Middleton Bridge over the Schroon.
 - Washington County - Deb Donohue provided status updates on CR 113 over Batten Kill, CR 10 over the Poultney, and CR 40 / CR 75 paving projects.
- B. NYSDOT report – Greg Wichser provided status updates on NYSDOT paving projects, including Routes 8, 9N, 22A and 32. Distribution of the RD commitment list generated discussion of the Empire State Trail and routing through Washington County. Greg agreed to follow up with Supervisor Braymer to address specific project questions.
- C. TIP Amendment requests
- 1) Route 4 over Slocum Creek – Aaron - \$1.350M requested from State setaside specifically for large culvert replacements, which exceeds the annual total available for any one year -according to DOT, funding for this would be directed from the region-wide culvert setaside.

A motion was made to add the project to the Transportation Improvement Program.

Moved by: Wayne LaMothe

Second: Laura Oswald

Motion carried.

- 2) Pilot Knob Trail Reconstruction – Aaron - the Lake George Land Conservancy is requesting a TIP amendment to list a new project for reconstruction of the Pilot Knob Trail to mitigate environmental effects. The project was awarded Recreational Trails Program (RTP) funds (award letter has been provided) which are a setaside from the Transportation Alternatives Program. Staff does not recall having been requested to add a project from this program in the past, but recommends treating this as a setaside and requesting Planning Committee approval to process this addition.

A motion was made to add the project to the Transportation Improvement Program.

Moved by: Wayne LaMothe

Second: Bob Rice

Motion carried.

- D. MPO Program Solicitations for FFY 2018-19 - Aaron - Project applications totaling \$8.569M were received for the three concurrent local program solicitations. Planning Committee approval is required in all cases to award these projects from existing capital program setasides.
- 1) Make the Connection Bicycle and Pedestrian Program – the City of Glens Falls as the sole applicant is requesting \$687,000 in matched funds to implement improvements to the Coles Woods / Fire Road vicinity – elements include:
 - sidewalk on the N side of Fire Rd between the YMCA and parking
 - Raised crosswalk connecting that sidewalk to the Fire Road trail recently constructed with TAP funds
 - Resurfacing of Avenue of the Pines, converting dirt trail to stone dust
 - Bicycle racks and kiosks at parking areas
 - Possible bike lanes on Dixon in between parking area and Old Forge Road

A motion was made to award Make The Connection program funds to the Coles Woods project.

Moved by: Mike Valentine

Second: Dan Barusch

Motion carried.

- 2) Bridge applications – four bridge preservation projects were received totaling \$0.782M (\$2.069 available)
- Saratoga County – Clark Road (\$0.150M) and CR 29 (\$0.150M) over the Snook Kill
 - Remove paving (milling)
 - Spot concrete deck repairs
 - Waterproof membrane
 - Replacement of joint seals
 - overlay
 - Washington County – bundled project for CR 64 over Batten Kill (\$0.270M) and Cemetery Road over Black Creek (\$0.212M)
 - Remove surface
 - Concrete deck repairs
 - Replacement of joints
 - Waterproof membrane
 - Overlay

A motion was made to award Bridge Preservation Program funds to the two Saratoga County projects (Clark Road and CR 29) and the two Washington County projects (CR 64 and Cemetery Road).

Moved by: Bob Rice

Second: Wayne LaMothe

Motion carried

- 3) Pavement applications - 11 total project applications were received (\$7.1M) for an estimated \$3.0M available (\$2.1 in programmed setaside, plus \$0.498M in balance from MTC, plus \$0.402M in program balance available because the City of Glens Falls has elected to resurface Sanford Street (previously awarded) with its own resources). A subcommittee of County planning staff from all three counties met last week to evaluate the applications and review award scenarios, NYSDOT Region 1 staff toured the candidates with A/GFTC staff to assess readiness and reasonableness. The projects received, with project sponsor, were:
- Dix Avenue, Glens Falls (two parts)
 - East Road, T. of Fort Edward
 - CR 28, Saratoga County, three parts
 - CR 54 (Sunnyside West), Warren County
 - CR 39 (Sunnyside East), Warren County
 - CR 58 (West Mountain Road) and 23 (Gurney Lane Road), Warren County
 - CR 46 (Durkeetown Road), Washington County
 - CR 35 (Vaughn Road), Washington County

Based on evaluation factors known to applicants including present condition, traffic volumes, system redundancy, bicycle and pedestrian utility, project status, past project delivery, the subcommittee recommends programming:

- | | |
|--|-------------------|
| ○ Dix Avenue Pt 1 – Ridge to Platt | 1.320 |
| ○ Warren CR 54 - | 0.563 |
| ○ Washington CR 46 - | 0.423 |
| ○ Warren CR 39 - | <u>0.694</u> |
| | \$3.000M |
| ○ CR 28 Part 1 – Bluebird to Reservoir | \$0.567 (CY 2020) |

NYSDoT staff assessment was that CR 28 can wait a year. The other projects are to be awarded for CY 2019 construction. This strategy keeps us within allocation.

A motion was made to award Pavement Preservation Program funds to the projects listed above.

Moved by: Mike Valentine

Second: Laura Oswald

Motion carried.

8. Other Items of Interest - none

9. Next Meeting and Adjourn – next Policy Committee meeting is October 10; next Planning Committee at December 12

A motion was adjourn the meeting at 3:10 PM.

Moved by: Wayne LaMothe

Second: Dan Barusch

Meeting adjourned.