



**Adirondack/Glens Falls Transportation Council**  
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A/GFTC Planning Committee Minutes  
Wednesday, January 9, 2019  
Crandall Public Library, Glens Falls

Attendees (voting members or proxy in bold)	Representing
Don Adams	CME
<b>Stu Baker</b>	<b>Town of Queensbury</b>
<b>Ed Bartholomew</b>	<b>EDC of Warren County</b>
Sarah Bowman	CHA
Ron Conover	Warren County Board of Supervisors
<b>Deb Donohue</b>	<b>Washington County DPW</b>
Ed Doughney	Warren County DPW
Beth Gilles	LC-LGRPB
<b>Harry Gutheil, Jr.</b>	<b>Village of South Glens Falls</b>
<b>Kevin Hajos</b>	<b>Warren County DPW</b>
Maiken Holmes	Warren County DPW
<b>Wayne LaMothe</b>	<b>Warren County Planning Department</b>
Emma Lamy	Warren County DPW
Christina Minkler	JMT
Stephanie Long	NYSDOT Region 1
Laura Oswald	Washington County EDC
<b>Bob Rice</b>	<b>NYSDOT Region 1</b>
Dan Rourke	Barton & Loguidice
Laura Sanda	McFarland Johnson
<b>Scott Sopczyk</b>	<b>Greater Glens Falls Transit</b>
John Strough	Town of Queensbury
<b>Mike Valentine</b>	<b>Saratoga County Planning Board</b>
Greg Wichser	NYSDOT Region 1

Staff

Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

- 1. Welcome and Introductions** - Aaron called the meeting to order at 1:31; participants introduced themselves.
- 2. Visitors Issues** – No visitors present.
- 3. On-call planning and engineering assistance contracts** – Aaron listed the eight proposals received for the program and solicited committee volunteers to participate in the evaluation.

#### 4. TIP

- A. TIP Amendment request - CR 61 at Batten Kill RR Grade Crossing (NYSDOT) - Aaron reported the request from NYSDOT to add \$231,000 to the TIP for a rail crossing improvement at CR 61 and Batten Kill in Salem. Rail crossing projects as noted in the letter are not competitive with existing program elements and come with 100% federal funding. In order to advance the request as a new project, Planning Committee approval is needed to open this for public comment prior to Policy Committee consideration.

***A motion was made to approve the request for public comment in advance of Policy Committee consideration.***

Moved by: Wayne LaMothe                      Seconded: Mike Valentine                      **Motion Carried.**

- B. Planning targets – (Aaron) At the time of the last meeting, TIP program guidance and associated planning targets had not been issued by the Main Office. The MPOs and Regions now have that information, and Region 1 has invested additional effort into drafting the suballocated planning targets within Region 1. Those are in front of you for reference, but not necessarily for extensive discussion today. Greg Wichser and Bob Rice explained the changes in programming strategy associated with STP Off-System Bridge funds. In response to a question from Mike Valentine, Aaron explained that the STP figures shown depicted what was anticipated to be available for MPO programming of local projects only; NYSDOT program needs are anticipated to be addressed through other funding sources.

Based upon a very initial and generalized review, it appears as though all local projects requested through the open solicitation are sustainable within this program. Some discussion needs to be had regarding the requests for the two culvert projects; those are not typically considered by the MPO. Also needed is some discussion on Middleton Bridge, which was not included in the initial round of requests and is likely to have an impact on programming flexibility (see next item).

- C. Project status – Middleton Bridge over the Schroon River – Ed Doughney summarized the history of the project and the necessary actions to successfully appeal the FHWA decision to seek reimbursement of previously obligated funds as related to the 10-year rule. Bob Rice clarified that a successful appeal and the programming of the construction phases were distinct considerations. Ron Conover noted that, given the history associated with the project, the County was not to blame for the lapsed schedule. Bob replied that County DPW had done a very good job of presenting the County's basis for the appeal. Ed Doughney stated that the process for implementation was moving forward with NYS DEC, but additional state action would be required. Aaron summarized the TIP amendment procedures as applicable to this project.

***A motion was made to approve the requested TIP modifications for funding increases for the PE and ROWINCD phases.***

Moved by: Wayne LaMothe                      Seconded: Stu Baker

Ensuing discussion resulted in the determination that the requested adjustment of the construction schedule and funding for the project could be accomplished through the TIP update process and that no specific action to address construction was required at this time. **Motion Carried.**

- D. Program strategy – (Aaron) The draft TIP will be available for review and discussion at the April 10 meeting. Staff will assemble the project roster based upon the submitted requests (including Middleton as above) and apply any balances towards preservation setasides. Project sponsors will be consulted on schedule listings during the formulation of the draft. FTA targets have not been presented yet – staff will work with GGFT to determine appropriate programming.

Performance measurement documentation and air quality conformity determination produced by CDTC will be built in to the draft final for Policy Committee consideration on 6/12.

**5. UPWP Update**

- A. Financial summary - Aaron summarized the anticipated revenue and expenses for SFY 19-20, specifically noting the reduction in carryover funds, proposed formula adjustments, shared staffing arrangements, and changes to categorical expenses.
- B. Proposed tasks summary - Aaron reported that the draft task summary was sent to committee members, and that new projects were solicited for and requests were received by January 4. Past year accomplishments were distributed as illustration of the reduced carryover. New project elements and carryover projects for the upcoming work program were reviewed. Deferred projects were also noted. Ron Conover suggested that the emerging research and implementation of road salt reduction could be of interest to the MPO; Aaron agreed to build that into the draft. Wayne LaMothe asked if there was implementation money associated with the ADA transition plan task. Aaron replied that that had been built in to the Make the Connection Program TIP setaside as an eligible expense, and that that would continue given TIP funding availability as determined by the committee.

***A motion was made to approve the contents of the draft financial summary and anticipated tasks as the basis for the draft UPWP to be released for public comment.***

Moved by: Bob Rice

Seconded: Laura Oswald

**Motion carried.**

**6. Other Items of Interest - none noted.**

- 7. Next Meeting and Adjourn -** The next meeting of the Policy Committee is scheduled for February 13. The next Planning Committee meeting is scheduled for April 10. The meeting was adjourned at 2:43.