



Adirondack/Glens Falls Transportation Council
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A/GFTC Planning Committee Minutes
 Wednesday, December 11, 2019
 Crandall Public Library, Glens Falls

Attendees (voting members or proxy in bold)	Representing
Stu Baker	Town of Queensbury Community Development
Ed Bartholomew	City of Glens Falls / EDC of Warren County
Sarah Bowman	CHA
Ron Conover	Warren County Board of Supervisors
Deb Donohue	Washington County DPW
Ed Doughney	Warren County DPW
Bennet Driscoll	Warren County Board of Supervisors
Allison Gaddy	Lake Champlain – Lake George Regional Planning Board
Steve Godlewski	CME
Harry Gutheil, Jr.	Village of South Glens Falls
Maiken Holmes	Warren County DPW
Jeremy Hughes	Barton and Loguidice
Wayne LaMothe	Warren County Planning Department
Laura Oswald	Washington County Economic Development
Bob Rice	RPPM, NYSDOT Region 1
Dan Rourke	Barton and Loguidice
Laura Sanda	McFarland - Johnson
Scott Sopczyk	Greater Glens Falls Transit
John Strough	Town of Queensbury
Mike Valentine	Saratoga County Planning Department
Kyle Vandewater	Trustee, Village of Greenwich
Greg Wichser	NYSDOT Region 1

Staff

Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

1. **Welcome and Introductions** – Aaron opened the meeting at 10:02 and participants introduced themselves.
2. **Visitors Issues and General Discussion Items**
3. **Administration Items** – Aaron reported on the following:
 - Office space – At staff’s request, LC-LGRPBB has entered into a lease extension with Empire Theatre Plaza for a ten year term on behalf of A/GFTC. Staff investigation in advance of signing found no compelling alternatives warranting serious consideration.
 - Salary schedule – Warren County Treasurer’s Office, as of last year, is requiring additional documentation to accompany salary changes. Voting members were sent a

table showing effect of LC-LGRP's proposed 2.5% cost-of-living adjustment for staff salaries. The table shows that even at full drawdown of GGFT and Warren County GIS shared services billing, the previously approved 2019-2020 salary budget can accommodate the three months of increased salary and still remain at surplus. A motion is requested to enable Chairman Valentine's signature and transmittal to Warren County.

Moved by: Wayne LaMothe Seconded by: Laura Oswald Motion carried.

- Host agency contract – NYSDOT has indicated that that work will soon begin on renewing host agency contracts. Current agreement with LC-LGRP expires in 2022; last contract process required considerable lead time. Host options will be explored once this is announced.
- Draft 2020 meeting calendar – handout
 - January 8 – Planning Committee UPWP workshop
 - February 12 – Policy Committee UPWP
 - April 8 – Planning Committee
 - June 10 – Planning Committee (tentative; may be canceled if not needed)
 - August 12 – Planning Committee
 - October 14 – Policy Committee
 - December 9 – Planning Committee

Bob Rice requested that the 1/8 meeting be scheduled for the afternoon if possible.

4. **GGFT report** – Scott Sopczyk reported on the receipt of four replacement buses and interest in a new commuter run to service AngioDynamics. Laura Oswald noted positive feedback on the new buses; Ed Bartholomew acknowledged GGFT's responsiveness to AngioDynamic's request.
5. **Summary of ongoing UPWP projects and staff activities** – Jack provided updates on the north Creek / Ski Bowl access study, the traffic count program, and the Fir Road / Webster Avenue signals analysis.
6. **2020-2021 UPWP Update**
 - A. **Call letter / allocations** – Aaron reported that the project solicitation was sent out in advance of receipt of the NYSDOT call letter. Due date for Policy Committee approved programs is 3/1/2020. Call letter and allocation estimate conveyed a small increase in anticipated new funds (~0.74 % overall).
 - B. **Planning project candidates** - Aaron summarized the planning project candidates received by the requested deadline of 11/29 that were previously emailed to voting members. All project candidates are bike/ped related, some with other aspects. Any committee comments on the list. Ensuing discussion and staff recommendations resulted in concurrence for selected projects from Salem, Greenwich, Glens Falls, and Chester to be carried forward into the draft UPWP, with no guarantee at this point that sufficient funds were available to program all of the requested tasks. Staff will summarize the initial draft at the 1/8/20 meeting.

Ron Conover raised the issue of exit signing content convention as related to directing travelers from Interstate 87 to Bolton Landing.

7. TIP

A. Updates from project sponsors

- 1) **Warren County** – Ed Doughney and Maiken Holmes provided updates on the Palisades Road bridge, South Johnsbury Road bridge, Sunnyside and Sunnyside East pavement, Olmstedville Road pavement, and Call Street pavement projects.
- 2) **Washington County** – Deb Donohue provided updates on the CR 61 bridge, CR 113 bridge, CR 10 bridge, CR 75/40 pavement, and CR 46 pavement projects.
- 3) **Saratoga County** – Mike Valentine provided updates on the CR 28 pavement, Clark Road and CR 29 bridges, and CR 31 bridge projects.
- 4) **City of Glens Falls** – Ed Bartholomew provided updates on the Cole’s Woods Connector, Pruyn’s Island connector, and Dix Avenue pavement and sidewalk projects.
- 5) **NYS DOT** – Greg Wichser distributed the updated project delivery schedule. Discussion ensued regarding the NYS 9L project and coordination with The Town of Queensbury Water Department. Chris Harrington requested a letter from NYS DOT affirming the latest discussions that would in turn allow the Town to progress its work. Bob Rice noted personnel changes in the local programs unit.

B. TIP amendments / modifications - Aaron reported that no amendments were due for consideration today. Administrative modifications since September have mostly involved STIP performance adjustments.

C. Bridge preservation analysis - Aaron reported that GPI is working to develop a cost estimation utility into the database; revised roll-out is expected in January

8. Next meeting and adjourn – January 8, 1:30 PM. Meeting adjourned at 11:28.