



Adirondack/Glens Falls Transportation Council
11 South Street, Suite 203
Glens Falls, NY 12801
p: (518) 223 – 0086 f: (518) 223 – 0584
www.agftc.org

A/GFTC Planning Committee Minutes

Wednesday, April 14, 2021

Zoom Meeting – all participation from remote locations

Attendees (voting members or proxy in bold)	Representing
Stu Baker	Town of Queensbury Community Development
Dan Barusch	Town of Lake George Planning Department
Mike Breault	Washington County DPW
Joe Cimino	CHA
Deb Donohue	Washington County DPW
Daniel Eckart	MJ Engineering and Land Surveying
Allison Gaddy	Lake Champlain–Lake George Regional Planning Board
Steve Godlewski	Creighton Manning Engineering
Maiken Holmes	Warren County DPW
Keith Lanfear	Village of Lake George DPW
Stephanie Long	NYSDOT Region 1
Emily Maciejak	Federal Transit Administration
Laura Oswald	Washington County EDC
Bob Rice	NYSDOT Region 1
Dan Rourke	Barton and Loguidice
Laura Sanda	McFarland Johnson
Scott Sopczyk	Greater Glens Falls Transit
Mike Valentine	Saratoga County Planning Department
Lisa Wallin	MJ Engineering and Land Surveying
John Wheatley	EDC of Warren County
Tim Zinn	Washington County DPW

Staff

Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

1. **Welcome / Municipal Roll Call** – Aaron conducted the roll call at 10:02.
2. **Visitor Issues** – no visitors present.
3. **Administrative Issues**
 - A. Approval of January 2021 meeting minutes – Aaron reported that the draft minutes of the January 2021 meeting were emailed to participants for review and that no comments were received.

A motion was made to approve the January 2021 A/GFTC Planning Committee meeting minutes.

Moved by: Mike Valentine

Seconded by: Laura Oswald

Motion carried.

- B. Office staffing update - Aaron reported that both FT staff have cleared two weeks of post-vaccination time as of last week; this allows staff to resume overlapping office coverage starting next week.

Funding assistance update – Aaron reminded the committee on the upcoming deadlines for the Bridge NY program. There is no new information to report on the upcoming Transportation Alternatives Program solicitation. Bob Rice highlighted aspects of the SFY 21-22 NYS budget. The NYSDOT program is essentially unchanged, but there is a significant increase in local program assistance. An additional \$100M has been added to the CHIPS program, including Marchiselli program. Pave NY has been increased by \$50M. The Extreme Winter Recovery Program was increased by \$35M. A new program to assist municipalities with highway and bridge improvement along locally owned elements of State Touring Routes has been established at \$100M. Aaron reported that staff had not received any specific outreach regarding appropriation candidates that were sought by the House T&I committee from Congressional representatives, No other committee members present reported having any related discussions. Aaron reported that a Notice of Funding Opportunity for the RAISE program (Rebuilding American Infrastructure with Sustainability and Equity – successor program to TIGER and BUILD) has been announced (announcement was previously emailed to committee members). Awards can range from \$1M to \$25M, planning and design for RAISE-eligible projects are also allowed, and small MPOs can be project applicants.

- 4. **Public Transportation Update** – Scott Sopczyk reported that GGFT was in the process of installing a backup generator and repairing an in-ground lift. A new transit bus has been ordered with delivery expected in November 2021. GGFT is experiencing difficulties recruiting an adequate number of drivers for the upcoming trolley season. Typical summer operations would require 20 drivers; as of today, only 8 have been identified. Operations could be impacted, and the announcement of the summer schedule will be delayed. Work with Warren County and CDTA on an extension of a regional bikesharing program is ongoing. This will be funded through a combination of local and private donations. A late May / early June deployment is expected. Laura Oswald added that the Warren-Washington-Saratoga Workforce Development Board is investigating the establishment of a CDL driver training class.

- 5. **UPWP**

- A. Ongoing projects

- 1) Chestertown pedestrian connection – Aaron reported that draft report has been reviewed by the steering committee. CME and the Town of Chester are planning a public presentation in conjunction with the regularly scheduled Town Board meeting in May.
 - 2) Greenwich zoning and code review -Jack reported that Chazen has conducted stakeholder outreach in conjunction with a concurrent BOA project and is currently drafting the zoning code modifications and recommendations, including a new site plan review process that may result in the establishment of a Village Planning Board. The recommendations will be reviewed at a meeting of the steering committee in May.
 - 3) Queensbury / NYSERDA Adaptive Signal Control study – Jack reported that the kickoff meeting was held in February to confirm scope and schedule. The Town of Queensbury is currently conducting its consultant procurement process.

Jack also reported that proposals are due to A/GFTC on April 16 for the Salem Pedestrian Improvement Project, and that staff continues to assist the Adirondack Cycling Associates, the Feeder Canal Alliance, and the Town of Queensbury to identify candidate locations to improve informational signing along the separated trail network.

4) Planning and engineering assistance contracts – Aaron reported that 14 proposals were received in mid-February – many thanks to our volunteer reviewers for contributing their time towards the evaluation. CME was extended via renewal clause, and new agreements have been completed with Barton & Loguidice and CHA.

B. 2021-2022 UPWP financial update – Aaron reported that the annual work program is partially formulated from estimates of remaining funds from the prior state fiscal year. While March expenditures are not yet confirmed, it looks as though there is a net difference of about -\$10,000. We are confident that the work program can be delivered with some minor scope alterations to the planning projects.

6. TIP

A. Updates from project sponsors

- 1) Warren County – Maiken Holmes provided updates on the Middleton Bridge, South Johnsbury Road bridge, Palisades Road bridge, Bay Road over Halfway Creek bridge, Johnsbury bridge replacements, Olmstedville Road reconstruction, Oxbow / Moon Hill Road reconstruction, East River / Call Street pavement rehabilitation, Quaker Road pavement preservation, three Culvert NY (non-federal) projects. In response to a question from Mike Valentine, Maiken reported that the current scope of the Quaker Road project is from US 9 to River Road.
- 2) Washington County – Mike Breault provided updates on the County 35/36 pavement preservation and the Shushan bridge replacement projects. Tim Zinn provided an update on the Church Street over the Mettawee bridge replacement project.
- 3) Saratoga County – Mike Valentine provided updates on the County Route 31 (Fortsville Road) culvert / bridge project.
- 4) City of Glens Falls – no report.
- 5) NYSDOT – Bob Rice reviewed a listing of upcoming State paving projects totaling about \$30M worth of improvements (list attached). The Regional Commitment list was also displayed and reviewed (list attached). An amendment request is likely forthcoming for the project to replace the structures carrying I-87 over US 9 between Exits 22 and 23. Bob also reported the Craig Blake is now the Acting Regional Construction Engineer following the retirement of Pete Melas, and that Deb Lolik would be retiring next month. Aaron added that Deb has been of tremendous help to A/GFTC staff throughout the years and has been great to work with – she will be missed.

B. TIP amendment and modification requests – none requested.

7. Other Items of Interest – no additional discussion.

8. Next Meeting and Adjourn – next meeting – June 9 (Planning Committee). Aaron adjourned the meeting at 10:40.