



**Adirondack/Glens Falls Transportation Council**  
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A/GFTC Planning Committee Minutes

Wednesday, June 9, 2021

Zoom Meeting – all participation from remote locations

Attendees (voting members or proxy in bold)	Representing
<b>Stu Baker</b>	<b>Town of Queensbury Community Development</b>
<b>Dan Barusch</b>	<b>Town of Lake George Planning Department</b>
Chris Cate	McFarland Johnson
<b>Deb Donohue</b>	<b>Washington County DPW</b>
<b>Allison Gaddy</b>	<b>Lake Champlain–Lake George Regional Planning Board</b>
<b>Kevin Hajos</b>	<b>Warren County DPW</b>
Maiken Holmes	Warren County DPW
Erika Landayan	TranspoGroup
Stephanie Long	NYS DOT Region 1
Fred Mastroianni	Greenman-Pedersen Inc.
Emily Maciejak	Federal Transit Administration
<b>Wayne LaMothe</b>	<b>Warren County Planning Department</b>
<b>Bob Rice</b>	<b>NYS DOT Region 1</b>
John Strough	Supervisor, Town of Queensbury
Dan Rourke	Barton and Loguidice
Laura Sanda	McFarland Johnson
Craig Swayne	MJ ELS
<b>Mike Valentine</b>	<b>Saratoga County Planning Department</b>

**Staff**

Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

- Welcome / Municipal Roll Call** – Meeting start time was delayed until 10:30. Aaron listed attendees.
- Visitor Issues** – no visitors present.
- Approval of April 2021 meeting minutes** – Aaron reported that the draft minutes were sent out on April 16 and no comments or corrections were received.

*A motion was made to approve the draft April 2021 Planning Committee meeting minutes as final.*

**Moved by: Mike Valentine**

**Seconded by: Kevin Hajos**

**Minutes approved.**

- Public Transportation Update** – no report.

## 5. Ongoing projects

- A. Chestertown pedestrian connection - Aaron reported that Creighton Manning presented the draft report and summary recommendations to the Chester Town Board last night; staff participated remotely. To finalize the effort, The Town will consider adopting the final study at its next meeting. Per our Public Involvement Policy, this effort constitutes a Technical Report, so a 14-day online public comment period will be conducted simultaneously with Planning Committee review prior to consideration at the August meeting. The report should be available for review by next week.
- B. Bay / Glen intersection – pedestrian accommodations – Aaron reported that following receipt of a very reasonable proposed scope of services, Barton & Loguidice will be working on an analysis of low-cost intersection treatments to enhance pedestrian accessibility and infrastructure visibility for the Bay / Glen and Glen / Washington intersections in Glens Falls.
- C. Greenwich zoning and code review – Jack reported that this project involves revising the Village’s zoning ordinances to incorporate some of the recommendations of the previous streetscaping study. Primary changes will be to add site plan review provisions, a Main Street overlay district, include design guidelines and standards, and revised parking provisions. The initial draft is currently being revised by The Chazen Companies and a steering committee meeting will be held next week to review those revisions. A public presentation will likely be held in July or August. Chazen will also prepare the Environmental Assessment Form.
- D. Queensbury / NYSEDA Adaptive Signal Control study – Jack reported that there were no updates. The Town is leading the project and A/GFTC staff will be ready once the project is initiated. Mike Valentine asked if the recent signal changes were related to this; Jack replied that those upgrades were previously planned and not a part of this study. Supervisor Strough reported later in the meeting that the new signals at Quaker / Glenwood and Quaker / Bay would be activated on June 10.
- E. Salem pedestrian connections – Jack reported that this project would focus on establishing connections between local pedestrian facilities and an ADA assessment. From the eight proposals received, the selection committee awarded the project to The Chazen Companies. The contract is signed and the project will begin soon.
- F. Trail system sign inventory – Jack reported that there is currently an effort underway among local stakeholders to improve wayfinding signing along the local multi-use trail system (Warren County Bikeway and Feeder Canal Trail). Staff will collect an inventory of existing signs; a data collection app has been provided by Warren County Planning. Kevin Hajos recommended that staff contact Tim Benway at Warren County Parks and Recreation for an existing inventory of Bikeway signs.

## 6. TIP

- A. Updates from project sponsors
  - 1) Warren County – Maiken Holmes provided updates on the South Johnsbury Road over Mill Creek bridge, Palisades Road over Brant Lake inlet bridge, Bay Road over Halfway Creek bridge, Johnsbury bridge replacements, Olmstedville Road reconstruction, Oxbow Hill Road reconstruction, East River Road / Call Street rehabilitation, Quaker Road pavement preservation, and the three Bridge NY culvert projects (file attached).
  - 2) Washington County – Deb Donohue provided updates on the Church Street over the Mettawee River bridge, CR 61 over Batten Kill bridge, and CR 35/36 pavement preservation projects.

- 3) Saratoga County – Mike Valentine provided updates on the CR 31 (Fortsville Road) culvert/bridge project; the bid opening will be June 30.
  - 4) City of Glens Falls - no report
  - 5) NYSDOT – Bob Rice reported that the Exit 17 bridge replacement project has been let; the bids came in at \$1.3M below estimate. Bob also discussed the transition to a new payment processing system and asked for continued patience, particularly in light of recent staff departures. The Bridge NY program solicitation has thus far received 197 applications totaling \$404M for an available \$90.6M of funds. The Culvert NY program received 421 applications totaling \$376M for an available \$50M. A TAP/CMAQ solicitation is anticipated soon; Region 1 staff is prepared to assist project sponsors once the program is announced. Additional discussion followed on the changes to payment processing;
- B. TIP amendment – I-87 bridges over Route 9 / LG – Greg Wichser summarized NYSDOT’s request for an additional \$10.325 for C and CI for the project to replace the bridges carrying I-87 over Route 9 between Exits 22-23 in the Town of Lake George. An illustration of the conceptual project sequence and approach realignment was shared. Aaron noted that the scale of the amendment request necessitated an opportunity for public comment prior to Policy Committee consideration.

*A motion was made to approve the TIP amendment request for public comment prior to Policy Committee consideration.*

**Moved by: Wayne LaMothe**

**Seconded by: Mike Valentine**

**Motion carried.**

In response to a question from Wayne LaMothe, Greg Wichser replied that the project would be designed by the end of this calendar year and be ready for construction in 2022. Construction may require one or two seasons; the anticipated duration is not yet finalized.

7. **Other Items of Interest** – Aaron reported that a TIP/STIP update is likely going to begin this fall with an October 2022 effective date. We will begin our program update activities hopefully in the fall of this calendar year. Deb Donohue asked what would be involved in the program update; Aaron replied with brief summary of a the typical TIP update process as has been used in the past. Maiken Holmes asked for additional information on the payment processing issue previously raised in the meeting. Greg Wichser replied that Region 1 staff was helping to provide sponsors with links to the online resources to guide them through the new process. Under the new system, Region 1 staff can no longer edit or correct payment request errors; those request will only be accepted or rejected. Discussion ensued on broader outreach to municipalities notifying them of the changes. Aaron noted the A/GFTC’s host agency’s application for access to the payment request submission portal was still pending and reimbursements prior to that procedural change have been delayed.
8. **Next Meeting and Adjourn** – Aaron reported that the next meeting is scheduled for August 11 (Planning Committee).

*A motion was made to adjourn the meeting at 11:12 AM.*

**Moved by: Kevin Hajos**

**Seconded by: Mike Valentine**

**Meeting adjourned.**