

**Meeting Minutes - A/GFTC Planning Committee Special Meeting  
Remote Access via Zoom**

Wednesday, April 27, 2022 10:30 AM

1. **Welcome / Municipal Roll Call** – Aaron Frankenfeld initiated the meeting at 10:33 and acknowledged the following participants (voting members shown in bold):

<b>Dan Barusch</b>	<b>Town of Lake George</b>
Mike Breault	Washington County Department of Public Works
<b>Ed Doughney</b>	<b>Warren County Department of Public Works</b>
Aaron Frankenfeld	A/GFTC
<b>Allison Gaddy</b>	<b>Lake Champlain – Lake George Regional Planning Board</b>
Maiken Holmes	Warren County Department of Public Works
Jack Mance	A/GFTC
Laura Sanda	McFarland-Johnson
<b>Scott Sopczyk</b>	<b>Greater Glens Falls Transit</b>
John Strough	Supervisor, Town of Queensbury
<b>Greg Wichser</b>	<b>NYS Department of Transportation</b>
<b>Jeff Williams</b>	<b>Saratoga County Planning Department</b>
<b>Tim Zinn</b>	<b>Washington County Department of Public Works</b>

2. **Visitor Issues** – Aaron reported no visitors present.

3. **Administration**

- A. **Approval of March 2022 meeting minutes**

A motion was made to approve the minutes of the March 2022 meeting as final.

Moved by: Ed Doughney      Seconded by: Greg Wichser      Minutes approved

4. **TIP Amendment Requests**

- A. **Warren County – Bay Road over Halfway Brook - add funds**

Aaron summarized that Warren County has requested the addition of \$645,000 to cover the revised construction estimate for this project. Some of you may recall the caveat of Bridge NY project awards was that those awarded costs were fixed. Guidance has since been revised to allow additional federal funds to be awarded to federally -funded Bridge NY projects at MPO discretion. This is a Planning Committee decision by virtue of amount requested. Ed Doughney added that the amount requested was to cover the difference between the original programmed amount and the one received bid, which was deemed to be competitive based upon comparable projects.

A motion was made to approve the modified TIP listing requested by Warren County

Moved by: Tim Zinn      Seconded by: Greg Wichser      Motion carried

- B. **NYS DOT – Exit 17 over I-87 – repurpose regional earmark to offset funds**

Aaron summarized that NYS DOT is requesting to repurpose a previously unutilized funds from an earmarked project in Malta and apply those funds towards the Exit 17 bridge project. There is no change to the overall project total – the freed up NHPP in the balance of the unspent funds will be applied to other projects in the region.

A motion was made to approve the modified TIP listing requested by NYSDOT

Moved by: Ed Doughney                      Seconded by: Allison Gaddy                      Motion carried

**C. GGFT – change vehicle purchase by utilizing existing funds**

Aaron summarized that GGFT proposes changing the TR146 project listing to purchase 4 smaller vehicles at a cost of \$320,000 with a replacement project to replace two larger buses instead at a cost of \$1.100M. The proposal will utilize \$0.990M in potentially lapsing funds, acquire vehicles with better durability, and better aligns with GGFT's service model. Scott Sopczyk added that GGFT had previously experimented with utilizing smaller vehicles to provide some of its services but has determined that the smaller vehicles pose more significant maintenance issues near the end of their lifespans. The larger buses are also capable of operating double shifts, allowing two vehicles to replace four smaller ones. The purchase application for the buses would be processed during this FFY with delivery scheduled for FFY 2023.

A motion was made to approve the modified TIP listing for GGFT for public comment prior to Policy Committee consideration.

Moved by: Ed Doughney                      Seconded by: Tim Zinn                      Motion carried

5. **New UPWP requests – City of Glens Falls** – Aaron summarized that the City of Glens Falls has requested two new planning projects that would utilize our engineering assistance program - (1) pedestrian crossing safety analysis of the intersection of Sanford / Grant / Glen, and (2) assessment of bicycling improvement options for Maple Street from downtown to the Bikeway. Concept 1 was being discussed during the change in Mayoral administration, and (2) is being fast-tracked as Maple Street will be resurfaced this year. Staff has previously indicated that the Planning Committee would be consulted on new program requests. Positive carryover balance is trending at about \$12k above estimate, which allows sufficient funds. Scott added that the Sanford Street intersection is a busy transit stop. Allison Gaddy also expressed particular support for the Sanford Street project.
6. **Other items of interest** – Aaron noted that preliminary concurrence from our local capital project sponsors has been obtained for the draft roster of highway and bridge projects that can be included in the upcoming TIP given estimated available resources. GGFT has also provided their proposed five year federal program. Jack Mance reported that the Village of Greenwich zoning ordinance has passed the Village Board.
7. **Next Meeting and Adjourn** – ~~May 11, 2022 (Planning Committee)~~  
**May 18, 2022 1:30 PM**

A motion was to adjourn the meeting at 10:53 AM.

Moved by: Ed Doughney                      Seconded by: Dan Barusch                      Meeting adjourned