

A/GFTC Planning Committee meeting – draft minutes

Remote Access via Zoom

Wednesday, April 10, 2024

10:30 AM

Join Zoom Meeting

<https://us02web.zoom.us/j/3380598825?pwd=NE4vUi9Ec01sSXNNU0oyOE9HMxISdz09&omn=81874106562>

Meeting ID: 338 059 8825

Passcode: 586562

1. **Welcome / Acknowledgment of Attendees** – Aaron Frankenfeld initiated the meeting at 10:32, introduced himself and Jack Mance, and noted the following municipal attendees:

- CDTA – Michael Williams
- Fort Ann – Supervisor Samuel J. Hall
- City of Glens Falls – Pat Dowd, Jeremy Schneible
- Lake Champlain – Lake George Regional Planning Board – Allison Gaddy
- NYS Canal Corp – Shelby Moore
- NYSDOT – Greg Wichser, Stephanie Long, Dan Harp
- Queensbury – Supervisor John Strough, Stu Baker
- Saratoga County Planning – Kim Lambert
- South Glens Falls – Mayor Nick Bodkin
- Warren County DPW – Maiken Holmes
- Washington County DPW – Deb Donohue, Tim Zinn, Mike Breault

Others in attendance:

Tom Baird, Barton & Loguidice
Dan Rourke, Barton & Loguidice
Joe Cimino, CHA
Chris Geroux, Creighton Manning
Steve Godlewski, Fisher Associates
Angie Hernandez, JMT
Norabelle Greenberger, LaBella Associates
Laura Sanda, McFarland Johnson
Lisa Wallin, MJELS

2. **Administration**

- A. Approval of January 2024 minutes – Aaron reported that the draft minutes were reviewed by attendees and sent out to the full committee last week.

A motion was made to approve the minutes as final.

Moved by: Nick Bodkin

Seconded by: Maiken Holmes

Minutes approved

- B. FTA 5303 modification – Aaron reported that the NYSDOT Office of Policy, Planning & Performance has informed staff of the need to adjust the A/GFTC UPWP to list the updated FTA 5303 apportionment. This is change of -\$900.00 from \$58,063 to \$57,163.

A motion was made to approve the correct the FTA 53030 allocation within the 2024-25 A/GFTC UPWP.

Moved by: Sam Hall

Seconded by: Pat Dowd

Motion carried

3. Public Transportation

- A. CDTA update – Mike Williams reported that CDTA planning staff met with A/GFTC staff last week to discuss the non-motorized access improvements to CDTA stops. Mike also announced that the seasonal trolley service will begin Memorial Day weekend.
- B. FTA Section 5310 applications – recommended awards – Jack reported on the NYSDOT-administered solicitation for the FTA 5310 program, used primarily by applicants to fund accessible vehicles for human services transportation. Applications received by A/GFTC were within the A/GFTC allocation included in the Transportation Improvement Program. When that occurs, MPOs are allowed by bypass the ratings process and simply award the funds to the applicants pending eligibility. Jack has consulted with the 5310 evaluation committee and all participants have consented to bypass the ratings process.

A motion was made to recommend awards to Battenkill Community Services and Fort Hudson Nursing Center.

Moved by: Sam Hall

Seconded by: Stu Baker

Motion carried

4. Unified Planning Work Program project updates - developments since last meeting – Jack updated the committee on the following planning projects:

- Argyle Pedestrian Plan
- GFSD Access Study
- Fort Ann / EST Wayfinding Plan
- Hudson Avenue Pedestrian Crossings Improvements
- Town / Village of Greenwich Bicycle and Pedestrian Plan
- Warrensburg Main Street Plan
- South Glens Falls Traffic Study
- CDTA Stop Improvements
- SS4A - LCLGRP
- Glens Falls – Thriving Communities
- A/GFTC Bike – Ped Committee

5. Transportation Improvement Program – developments since last meeting

- A. TIP amendments and modifications
- 1) Webster Avenue rehabilitation – Aaron reported that NYSDOT has informed staff of the need to adjust the TIP to account for discrepancies between the updated Engineer’s Estimate and the C and CI amounts for the Webster Avenue rehabilitation project. City is requesting an additional \$579,000 in C and \$220,000 in CI. Maiken Holmes asked if this increase was the result of inflation, scope change, or both. Jeremy Schneible and Chris Geroux responded that these were cost changes and not scope increases.

A motion was made to modify the Webster Avenue project's TIP listing to add a total of \$799,000 for construction and construction inspection.

Moved by: Stu Baker

Seconded by: Greg Wichser

Motion carried

- 2) GF charging stations repair – discretionary award – Aaron reported that A/GFTC staff has been notified by NYSDOT that a TIP listing is necessary to facilitate a \$20,000 discretionary award (+\$5,000 local match) to the City of Glens Falls from the Electric Vehicle Charger Reliability and Accessibility Accelerator program. This listing is for informational purposes, as A/GFTC had no role in identifying or selecting the candidates. It is unclear to staff at this time what the precise award details are to be, but I'd like to use this committee meeting as the forum to make this action publicly known and am seeking committee consent for staff to make the administrative modification to the TIP once the details are clarified. Deb Donohue asked about the impact on the TIP; Aaron replied that this award is not competitive with the core program – funded projects currently in the TIP.

3)

A motion was made to Glens Falls EV Charging Station repairs project to the TIP.

Moved by: Allison Gaddy

Seconded by: Sam Hall

Motion carried

- B. Bridge NY update – Aaron reported that following the Planning Committee's approval of the A/GFTC-recommended award for the Washington County Bridge NY application in January and the Policy Committee's approval of the A/GFTC-recommended award for Warren County's Bridge NY allocation in February, the applications and scoring documentation for the Bridge NY program have been transmitted to NYSDOT for consideration. Awards are not official pending NYS announcement.
- C. Local project sponsor updates
 - 1) Warren County – Maiken Holmes updated the committee on the Peaceful Valley Road culvert, Olmsteadville Road, and Bay Road culvert projects and
 - 2) Washington County – Tim Zinn updated the committee on the CR 61 (Bettn-Dugan) bridge, CR 37 pavement preservation, Gray Lane bridge, Lock 8 Way bridge, bridge joint repair, CR 3 bridge, and Safford Hill bridge projects.
 - 3) Saratoga County – no report
 - 4) City of Glens Falls – Jeremy Schneible updated the committee on the Webster Avenue project. Pat Dowd updated the committee on the Cole's Woods Connector project.
- D. NYSDOT updates – Greg Wichser reported on the I-87 over Route 9 bridges project, Bridge and Culvert NY announcements and eclipse traffic impacts. Guy Tedesco will be joining the Region's local projects group and Bob Rice will be retiring effective June 19th.

6. **Other Items of Interest** – none offered.

7. **Next Meeting and Adjourn** - next meeting is June 12 at 10:30

A motion was made to adjourn the meeting at 11:15 AM,

Moved by: Allison Gaddy

Seconded by: Sam Hall

Motion carried