



Policy Committee Minutes

Wednesday, June 12, 2024

10:30 AM

Meeting facilitated by Zoom; no in-person participation

Attendees	Organization (voting members or proxy in bold)
Dan Barusch	representing Supervisor Crocitto, Town of Lake George
Nick Bodkin	Mayor, Village of South Glens Falls
Joe Cimino	CHA Consulting
Deb Donohue	Superintendent, Washington County Department of Public Works
Pat Dowd	representing Mayor Collins, City of Glens Falls
Mike Geraci	Supervisor, Town of Horicon
Chris Geroux	Creighton Manning Engineering
Steve Godlewski	Fisher Associates
Samuel Hall	Supervisor, Town of Fort Ann
Dan Harp	Transportation Analyst, NYSDOT Policy and Planning
Bob Henke, A/GFTC Chairman	Chairman, Washington County Board of Supervisors
Kim Lambert	representing Chrm. Barrett, Saratoga County Board of Supervisors
Zachary Luckin	Community Planner, Federal Transit Administration
Nicole McGrath	Community Planner, Federal Highway Administration
Shelby Moore	representing Joe Moloughney, New York Power Authority
Dave O'Brien	Chairman, Lake Champlain – Lake George Regional Planning Board
Laura Oswald	representing Supervisor Cassie Fedler, Town of Cambridge
Bob Rice	Regional Planning and Program Manager, NYSDOT Region 1
Melissa Shanley	Grants Manager, Capital District Transportation Authority
John Strough, A/GFTC Vice Chairman	Supervisor, Town of Queensbury
Lisa Wallin	M.J. ELS
Greg Wichser	NYSDOT Region 1 Program Management

Staff

Aaron Frankenfeld	A/GFTC
Jack Mance	A/GFTC

1. **Welcome / acknowledgement of attendees** – Aaron initiated the meeting at 10:35 and noted attendees present.
2. **Visitor issues** – Chairman Henke opened the floor non-members for discussion; no visitors present.
3. **Administrative Items**
 - A. Approval of February 2024 minutes – Chairman Henke noted that the draft minutes of the February meeting were sent to its attendees following that meeting and redistributed to the full committee.

A motion was made to approve the minutes of the February 2024 meeting as final.

Moved by: Dave O'Brien

Seconded by: Bob Rice

Minutes approved

- B. Work program balance adjustments – Aaron reported that the UPWP, A/GFTC’s annual work program approved by this committee in February, contained January 2024 estimates of funds anticipated to be available in April 2024. This year, the discrepancy between total estimated and actual balances totaled \$21,974; +\$15,892 in FHWA PL, +\$7,459 in FHWA Complete Streets setaside, and - \$1,377 in FTA MPP Grant 33. The authorizing resolution of the UPWP allows these differences to be corrected by the Planning Committee; balance corrections do not require a formal amendment (no public comment required). Aaron also proposed reprogramming the \$8,094.50 of remaining funds in FTA Grant 32 from Contractual to Personnel and make a corresponding reverse change to Grant 34 (no changes in balances). This action guards against leaving money unspent in Grant 32, which must be closed out by 3/31/25.

A motion was made to approve the proposed 2024-25 UPWP balance corrections.

Moved by: Bob Rice

Seconded by: John Strough

Motion carried

4. Staff update

- A. SFY 2024-25 work program progress – Jack provided status updates on the following projects:

Staff led -

- Fort Ann / Empire State Trail Connection
- Hudson Avenue pedestrian improvements – Glens Falls
- Argyle Pedestrian Plan
- Greenwich Bike/Ped Plan
- Granville D&H Trail / CR 24 Complete Streets Improvements
- Warrensburg Main Street Community Concept Plan
- Queensbury East-West Bicycling Connections Plan
- CDTA Transit Stops Accessibility Improvements
- South Glens Falls / Route 9 Traffic and Pedestrian Safety Plan
- Lake Luzerne / Route 9N Conceptual Improvements

Participating in –

- Safe Streets for All
- Glens Falls Thriving Communities grant

- B. Glens Falls MS and HS circulation report – Aaron reported on this study, initiated in Spring of 2023 at the request of the City of Glens Falls to provide recommendations to improve traffic and safety issues identified by the Glens Falls School District. The study was performed by Creighton Manning. Extensive public feedback has been included in part due to a survey that was distributed by the SD and City’s communications professionals. Resulting recommendations for consideration include changes to parking areas and drop off zones, accentuated crosswalks at key intersections, raised crosswalks, filling in gaps in the sidewalk network, staggering the start times of the high school and middle school, and most transformatively, changing Quade Street directly fronting the school from two-way traffic to one-way traffic. Some of these changes, if pursued, can be made by the SD; others will require coordination with the City. The study has been completed to the District’s satisfaction per Superintendent Krislynn Dengler pending receipt of two minor edits resulting from public comments that were acknowledged by the study committee on Monday.

A motion was made to accept the GFSD Middle school and High School Circulation Study as complete.

Moved by: Pat Dowd

Seconded by: Sam Hall

Motion carried

5. **CDTA report** – Melissa Shanley reported that CDTA continues to evaluate its operations of GGFT’s services. Trolley services and CDPHP Cycle services for 2024 began in May.
6. **NYS DOT report** – Greg Wichser listed planned paving projects for the A/GFTC area, including:
 - Saratoga County
 - Route 32 between Route 197 and Route 9 in Moreau
 - Route 9 in the Village of South Glens Falls (2026 delivery)
 - Warren County
 - Route 9 from Beach Road to Exit 22 access ramps in Lake George
 - Route 9 from Morehouse Road to Forest Lake Road in Warrensburg and Chester
 - Route 28N from Essex County to North Creek
 - Washington County
 - Route 4 from V. of Whitehall southern boundary to CR 18 in Whitehall
 - Route 22 from Route 4 to Bellamy Street in Whitehall
 - Route 254 from Warren Street to Saint Paul’s Drive in Hudson Falls

Bob Rice noted the Route 22 over White Creek bridge project would be let in September. Bob also noted that announcements related to the TAP / CMAQ and Bridge NY programs were still pending. The capital program update proposal for Region 1 has been submitted to Main Office; planning targets to the MPOs for the TIP / STIP update for 2025 are still on track for later in the summer. Bob’s pending retirement was acknowledged – committee members and staff offered their thanks and congratulations.

7. **TIP project sponsor updates**

- A. Warren County – Aaron conveyed Warren County DPW’s project updates, including Adirondack / Beaver Pond bridge replacements, Hudson Street over Mill Creek bridge replacement, and CR 32 / CR 28 pavement preservation. In addition, status updates for the Culvert NY projects were noted.
- B. Washington County – Deb Donohue reported updates on the Shushan bridge, the Batten-Dugan bridge, CR 37 pavement preservation, Gray Lane bridge replacement, CR 24 / Hegeman Bridge Road bridge joint replacements, Lock 8 Way bridge replacement, Safford Hill Road bridge replacement, and CR 3 bridge replacement projects.
- C. Saratoga County – Kim Lambert provided updates on the CR 27 and CR 28 pavement preservation projects and the CR 24 culvert replacement projects.
- D. City of Glens Falls - Pat Dowd provided updates on the Coles Woods Connector and Webster Avenue pavement rehabilitation projects.

8. **TIP modification requests**

- A. CDTA capital program elements – Aaron introduced the amendment request. CDTA is requesting three new projects be added to the A/GFTC TIP to facilitate implementation of projects approved in CDTA’s 2025 capital plan. This programming would utilize Federal Transit Administration Section 5307 (urbanized area public

transit systems) and FTA Section 5339 (buses and bus facilities) funds apportioned to the A/GFTC area. Melissa Shanley detailed the requested programming, including:

- \$1.145M for IT replacements (radio, fare collection, and ITMS)
- \$2.248M for purchase or lease of trolleys and buses
- \$0.040M for purchase of non-revenue support vehicle

Melissa reiterated that these proposed purchases were already included in CDTA's approved capital plan and within the funding allocations available to the region.

Aaron noted that as these projects constitute new projects to the TIP, Policy Committee approval is required.

A motion was made to approve the TIP amendments requested by CDTA.

Moved by: Sam Hall

Seconded by: Kim Lambert

Motion carried.

9. Other items of interest – Aaron thanked Bob once again for the support and cooperation throughout his time at Region 1.

10. Next meeting and adjourn – Policy Committee – September 11, 10:30

A motion was made to adjourn the meeting at 11:15 AM.

Moved by: Sam Hall

Seconded by: Dave O'Brien

Meeting adjourned