

Meeting Minutes - A/GFTC Planning Committee
May 8, 2025 – 1:30 PM Zoom only meeting

1. **Welcome / Acknowledgment of Attendees** – Aaron initiated the meeting at 1:32 and acknowledged the following members and representatives as present

- Bolton – Chris Belden
- CDTA – Melissa Shanley
- FHWA – Nicole McGrath
- Fort Ann – Supervisor Sam Hall
- City of Glens Falls – Pat Dowd
- Moreau – Joshua Westfall
- NYS Canal Corp. – Michael Cesare
- NYSDOT – Audrey Burneson, Matt DeSimone, Stephanie Long, Randy Milano, Kristen Morris, Greg Wichser
- Queensbury – Stu Baker
- Saratoga County Planning – Kim Lambert
- Warren County DPW – Maiken Holmes
- Warren County Planning – David Nelson
- Washington County DPW - Deb Donohue
- Washington County EDC – Laura Oswald
- A/GFTC staff – Aaron Frankenfeld, Jack Mance

Others in attendance: Kate Austin, Chris Cate, Joe Cimino, Steve Godlewski, Norabelle Greenberger, Wendy Holsberger, Juvena Ng, Bob Rice, Dan Rouke, Laura Sanda, Chad Schneider, Doug Teator, Lisa Wallin

2. **Visitors' Issues**

3. **Administration**

- A. Approval of April 2025 meeting minutes – Aaron reported that the meeting minutes were sent out to participants shortly after the meeting; minor corrections were noted and included in the latest version.

A motion was made to approve the minutes as final.

Moved by: Sam Hall

Seconded by: Kim Lambert

Minutes approved

- B. Performance Management Agreement update – Aaron reported that both of the next two documents to be considered are required to be noted in the Self-Certification which in turn is a required component of the TIP; and both updates were triggered by the change in public transportation operator from GGFT to CDTA. The draft Performance Management Agreement outlines responsibilities for collecting data and setting targets for performance measurement reporting; there are no changes to the previous version other than change in operator status from GGFT as a Tier 2 operator to CDTA as a Tier 1 operator.

A motion was made to approve the Performance Management Agreement.

Moved by: Maiken Holmes

Seconded by: Sam Hall

Motion carried

- C. Joint Cooperative Planning Agreement update –Aaron reported that the Joint Cooperative Planning Agreement outlines organizational responsibilities for the development of MPO core documents, regional planning efforts, and public outreach. CDTA has reviewed this with no suggested changes. As this needs to go to the NYSDOT Commissioner, staff recommendation is to refer this to the Policy Committee for the A/GFTC Chairman’s signature.

A motion was made to refer the Joint Cooperative Planning Agreement to the Policy Committee.

Moved by: Stu Baker

Seconded by: Greg Wichser

Motion carried

4. CDTA update – Aaron shared the following updates on behalf of Mike Williams of CDTA:

- CDTA’s new CEO, Frank Annicaro, starts this coming Monday (5/12/25).
- The Transit Development Plan update is approaching completion and is expected to be adopted by CDTA’s Board of Directors at its June meeting.
- Glens Falls/Lake George Trolleys will resume for the summer on Sunday, May 25.
 - Trolley service will run on weekends (Friday-Sunday) until Sunday, June 29th, after which service will run 7 days a week until the end of the summer.
- In late summer/early fall, CDTA will implement a new commuter route connecting Downtown Glens Falls with Saratoga Springs via Route 9 and the Northway.
 - The new route will run during peak hours from Monday-Friday, but CDTA is open to running it more frequently in the future based on ridership once it is in place.
 - CDTA is finalizing the exact date when this change will be implemented and will follow up to let stakeholders and the public know once that date is established.

5. UPWP

A. Updates on planning projects – Jack Mance shared the following updates on A/GFTC staff and consultant projects:

- The Bicycle and Pedestrian Plan for the Town and Village of Greenwich is now completed (LaBella Associates) and available at www.agftc.org.
- A draft report for the Warrensburg Main Street Corridor Study has been sent to staff by MJ for internal review.
- Route 9 / South Glens Falls corridor study – a kickoff meeting was held with AKRF, the Village of South Glens Falls, and NYSDOT. Data collection will begin next week.
- Queensbury Bicycling Connections Plan – B&L has surveyed SUNY Adirondack students for input on bike / ped access to the campus. Results will be shared with the study advisory committee.
- GFSD access – Grant Avenue – The City and School District have requested additional analysis directed at Grant Avenue traffic concerns. MJ has started data collection.
- Hudson Avenue pedestrian improvements – B&L is taking another look at the proposed crosswalk location between Glens Falls Hospital and the 14 Hudson building due to recent and proposed changes to the hospital’s parking lot and ER access.
- Glens Falls Bike Plan summary – staff assistance is ongoing.
- Route 9N Pedestrian Analysis (Bolton) – upcoming

- Town of Queensbury – Traffic Impacts of Zoning Changes – timetable driven by the Town; Stu Baker estimated that an additional month of delay could be experienced before those zoning changes are completed.
- Broad Street traffic reanalysis – not to commence until fall 2025.

B. End of SFY budget status - Aaron reported that due to some higher-than-average expenditure months in the beginning of this calendar year, the end of SFY balances for planning funds are about \$22,000 less than what was estimated to in December. That is about equal to the range between a high and low month here, and, for context, A/GFTC still accomplished everything it had intended last year and had \$190,000 of carryover balance. Something for staff to consider when we're working with municipalities and consultants on project scopes.

6. Transportation Improvement Program – developments since last meeting

A. TIP amendments and modifications

- 1) Clarification of CDTA amendment (previously approved) - add \$0.050M for passenger facility improvements (signing and shelters) – Aaron reported that the CDTA request to add \$50,000 for passenger facility improvements approved by the Planning Committee at the April 2025 meeting was a new project request and therefore should have been referred to the Policy Committee. Staff will pair this request with the bus and trolley replacement request for release for public comment prior to Policy Committee consideration.

B. Local project sponsor updates – no updates since April.

C. NYSDOT updates – Greg Wichser noted that two recent project lettings exceeded engineers' estimates. The Roadway Departure Safety Action Plan project solicitation is ongoing. Project applications with costs that exceed initial county formula suballocations will not be disqualified. Region 1 will be hosting a Local Project Sponsor refresher course on May 15 at 50 Wolf Road. Efforts are ongoing to add staff to assist with the administration of local projects. Registration is still available for the upcoming NYSATE conference in Saratoga Springs – a variety of professional development credits are offered.

D. 2025-30 Draft TIP Update

- 1) Summary of included projects – Aaron provided the following updates on the project listings included in the draft TIP:
 - There are no changes to the draft roster of CDTA projects shared at the last meeting. ~3.1 M annually for maintaining, improving or replacing public transportation infrastructure.
 - NYSDOT's site-specific projects were also shared at the last meeting. These include \$114M towards major bridge replacements and I-87:
 - US 4 over the Hudson River
 - Gurney Lane Road over Interstate 87 (Exit 20 SB on/off)
 - 418 over the Schroon in Warrensburg
 - End-to-end resurfacing of all of I-87 in Warren County
 - Now included in the draft are NYSDOT's regional setasides listings, totalling ~\$30M for system maintenance, preservation, and repairs.
 - For local projects, favorable progress on the project delivery front has resulted in the anticipated rollover balance reduced by 50%, creating an additional ~\$12M in programming capacity for new projects.
 - As result, we can include in the draft all but one of the enhanced delivery scenario projects shared at the April meeting , including three additional bridge projects in Warren County, three additional pavement projects in Washington County, and a locally administered project for

the Town of Queensbury for intersection improvements at Route 9 and Round Pond Road (Martha's) totalling about ~\$60M in local projects including carryovers – much more robust program that includes all but one of the local projects requested by our sponsors.

- 2) Approval process – Aaron reported that the draft TIP, the air quality conformity determination prepared by CRTC staff, and the self-certification all need to be released for a minimum 25-day public comment period prior to Policy Committee consideration. The fiscal constraint table, currently incomplete, will be included in the public comment document. Minor changes to schedules and costs will be considered during that public comment period, but in approving the draft, the roster of projects is relatively set.

- 3) Consideration of release for public comment

A motion was made to release the draft TIP and air quality conformity determination for public comment.

Moved by: Sam Hall

Seconded by: Maiken Holmes

Motion carried

7. **Other Items of Interest** – Jack reminded the group of the national Safe Streets 4 All project solicitation, with applications due to 06/26/25.

8. **Next Meeting and Adjourn Planning Committee meeting**

Next Policy Committee – June 11, 2025 – 1:30 PM – at Washington County

Next Planning Committee – August 13, 2025 – 1:30 PM – Zoom

A motion was made to adjourn the meeting at 2:05 PM.

Moved by: Maiken Holmes

Seconded by: Stu Baker

Meeting adjourned