

**Meeting Minutes - A/GFTC Planning Committee meeting**

August 13, 2025

10:30 AM

Zoom only meeting

1. **Welcome / Acknowledgment of Attendees** - Aaron called the meeting to order at 10:32 and acknowledge the following participants:

**Municipal Representation:**

- **Bolton** – Chris Belden
- **CDTA** – Mike Williams, Melissa Shanley
- **City of Glens Falls** – Pat Dowd
- **Federal Highway Administration** – Nicole McGrath
- **LC/LG Regional Planning Board** – Allison Gaddy
- **Lake George Town** – Dan Barusch
- **Moreau** – Joshua Westfall
- **NYS Canal Corp.** – Michael Cesare
- **NYSDOT** – Stephanie Long, Kristen Morris, Randy Milano, Greg Wichser
- **Queensbury** – Stu Baker
- **Saratoga County Planning** – Kim Lambert
- **South Glens Falls** - Samantha Berg
- **Warren County DPW** – Kevin Hajos, Maiken Holmes
- **Warren County Planning** – Ethan Gaddy, David Nelson
- **Washington County DPW** - Deb Donohue
- **Washington County EDC** – Laura Oswald

**Consultant Participation:**

Megan Bacon (MJ), Joe Cimino (CHA), Chris Geroux (McFarland Johnson), Wendy Holsberger (Lansing), Shelley Johnston (CME), Bob Murphy (B&L), Juvena Ng (CHA), Dan Rourke (B&L), Laura Sanda (McFarland Johnson), Doug Teator (LaBella)

2. **Visitors' Issues** – no visitors present.

3. **Administration**

- A. approval of May 2025 meeting minutes – Aaron reported that the draft May minutes were sent out to attendees for comments with none received. A motion was made to approve the draft minutes as final.

**Moved by: Maiken Holmes**

**Seconded by: Kim Lambert**

***Motion carried***

- B. CRTC LRP – air quality conformity action – Aaron reported that CRTC is updating their long range plan. LRP and TIP updates require air quality conformity documentation, even though this was just done in conjunction with our TIP update. The draft document was sent to this committee last week and posted to the website and social media. A resolution for the Policy Committee will be formulated for approval in September.

- C. Queensbury zoning / traffic impact analysis – procurement – Aaron reported that the work program includes a task to quantify changes in traffic associated with potential zoning changes. Queensbury has a consultant on-board formulating the zoning recommendations. That same consultant is capable and willing to conduct the traffic analysis at an additional fee. The Town has expressed a preference for A/GFTC to hold the contract for the traffic analysis. Staff believes that the Town's consultant possesses a considerable advantage regarding start-up time (time is important), expense, and knowledge base given its current and past work for A/GFTC and the Town. Staff is of the opinion that the RFP process is not warranted in this case. A/GFTC's procurement policies allow for non-competitive selections in cases where there is public urgency associated with delay or competition is inadequate. Jack added that the required SEQR process as well as APA review will limit the time to available complete the analysis. No committee objection was expressed to pursuing this procurement as sole-source.
4. **CDTA update** – Mike Williams reported that on August 25, CDTA will begin operating Route 713, connecting Glens Falls with Saratoga Springs. The route will originate in downtown Glens Falls, proceeding along Route 9 through South Glens Falls and then traveling along I-87 from Exits 17 to 15, with stops in downtown Saratoga Springs before ending at the Saratoga Springs train station. Mike added that this has been the most frequently requested service addition since Warren County joined the authority. Maps and timetables are available at [www.cdt.org](http://www.cdt.org). Additionally, the draft Transit Development Plan will be presented to the CDTA Board of Directors on 8/27 with formal adoption scheduled for the end of September.
5. **Staff and consultant work program updates** – Jack reported on the following projects:
- **Warrensburg / Main Street plan** – MJ will be presenting this to the Town Board tonight (8/13/25), after which the plan will be made available for public comment prior to acceptance as final;
  - **Grant Avenue traffic analysis** – The City of Glens Falls had requested a supplemental analysis of Grant Avenue to formulate recommendations to improve safety and congestion during school drop-off and pick-up times. MJ analyzed changes in parking allowances and potential one-way circulation and landed on the recommendation of preserving two-way traffic while eliminating parking on the north side of the street. This plan will be presented to the City's Board of Public Safety this afternoon (8/13/25). Allison Gaddy requested clarification on the roadway section under consideration; Aaron responded that it was the section of Grant between Quade and Clayton. Allison noted that free-flowing vehicular traffic wasn't ideal for bicyclists and pedestrians. Jack clarified that this was a safety improvement first, not a circulation enhancement.
  - **Queensbury Bike / Ped Connections plan** – There are three basic components of this: (1) a multimodal connection between Gurney Lane / Rush Pond and the Warren County Municipal Center, (2) a connection between the Warren County Municipal Center and the Warren County Bikeway, and (3) enhanced link between SUNY Adirondack and employment and commercial destinations on Route 9 near the Great Escape. Targeted outreach was conducted to SUNY Adirondack students in May. The draft recommendations include for the replacement bridges over I-87 at Exit 20 to include a separated multiuse path. We expect to have a draft report to our project steering committee from B&L in the next week or two. Ethan Gaddy asked about any connection between this study and the intersection improvement project at Route 9 and Round Pond Road. Aaron replied that the initial scope of the intersection improvements projects did not include linear improvements to Round Pond Road but it may not be too late to include those in the design process.
  - **South Glens Falls / Route 9 Traffic Study** – AKRF held a kickoff meeting and completed an existing conditions memo that will be presented to the steering

committee on 8/14/25. The study will consider the need for new midblock crossings and improvements to traffic signal timing and coordination.

- **Bolton / Lakeshore Drive Pedestrian Connections** – B&L is preparing the existing conditions report. A public outreach event will be held at the September farmers' market.
- **Other projects underway** include an update to the online TIP Project viewer and the collaborative effort led by CRTC to renew their household travel survey.
- **Upcoming projects (scopes TBD)** include the update to GFSD's elementary school access plans, the Broad Street corridor modeling reassessment, and the Rush Pond Trail accessibility analysis.
- **A new project request** has been received for a safety and traffic control assessment for the intersection of Harrison Avenue and Main Street in South Glens Falls.
- **CDTA and A/GFTC staff will meet in September** to discuss the transit stop improvements project.

**6. Transportation Improvement Program – developments since last meeting**

**A. TIP amendments and modifications**

**B. Local project sponsor updates**

- 1) Warren County – Maiken Holmes provided project updates (see attached)
- 2) Washington County - Deb Donohue provided project updates (see attached)
- 3) Saratoga County – Kim Lambert had no project updates but did remind the committee of next year's Saratoga County Planning and Zoning Conference on February 11, 2026. A call for presentations is underway.
- 4) City of Glens Falls – Aaron reported that the City's staff was not in attendance but that the Webster Avenue project has been completed.
- 5) Town of Lake George – Dan Barusch updated the committee on the English Brook culvert project, part of a larger project on NYS 9N which is likely to include a new multiuse path to Hearthstone Point campground. Preliminary design is underway with GPI.

- C. NYSDOT updates** – Greg Wichser reported that Julia Heller has joined Region 1 as a Local Project Liaison. The Gurney Lane and NYS 418 projects are very early in the design process and have yet to be looked at in-depth. The 418 bridge may need to remain as a truss bridge; that may complicate construction and staging. The Gurney Lane bridges project will require an analysis of the interchange and multimodal accommodations, also complicating staging and construction. In response to a question regarding Roadway Departure Safety Action Plan project selection, Greg and Aaron both reported that NYSDOT was looking for feedback on how to make that solicitation more accommodating to project sponsors as the program appears to have been undersubscribed in other parts of the state.

**7. Other Items of Interest - none offered**

**8. Next Meeting and Adjourn Planning Committee meeting**

Next Policy Committee – September 10 – 10:30 AM

Next Planning Committee – October 8, 2025 – 10:30 AM – Zoom

A motion was made to adjourn the meeting at 11:22.

**Moved by: Deb Donohue**

**Seconded by: Maiken Holmes**

**Meeting adjourned**