

A/GFTC Planning Committee Meeting Minutes

December 10, 2025 10:30

Zoom only meeting

<https://us02web.zoom.us/j/3380598825?pwd=NE4vUi9Ec01sSXNNU0oyOE9HMxISdz09&omn=89609932748>

Meeting ID: 338 059 8825

Passcode: 586562

1. **Welcome / Acknowledgment of Attendees** – Aaron opened the meeting at 10:32 and noted the presence of the following attendees:

Members and Staff:

- Bolton – Chris Belden
- CDTA – Melissa Shanley, Mike Williams
- Fort Ann – Supervisor Samuel J. Hall
- City of Glens Falls – Pat Dowd
- Moreau - Joshua Westfall
- NYSDOT – Dan Harp, Greg Wichser
- Queensbury – Stu Baker
- Saratoga County Planning – Kim Lambert
- Warren County DPW – Maiken Holmes
- Warren County Planning – Ethan Gaddy
- Washington County DPW – Deb Donohue, Tim Zinn
- Washington County EDC – Laura Oswald
- A/GFTC staff – Aaron Frankenfeld, Jack Mance

Others in attendance:

Chris Geroux, Steve Godlewski, Norabelle Greenberger, Wendy Holsberger, Naomi Klein, Juvena Ng, Dan Rourke, Laura Sanda, Lisa Wallin

2. **Visitors' Issues** – no visitors present
3. **Administration**
 - A. **Approval of October 2025 meeting minutes** – Aaron reported that the draft minutes were sent out to the committee last Friday – no comments or corrections were offered.

A motion was made to approve the draft October 2025 meeting minutes as final.

Moved by: Stu Baker

Seconded by: Kim Lambert

Minutes approved

B. Draft 2026 meeting schedule – Aaron reported that the draft meeting schedule was sent out yesterday – it includes three Policy Committee meetings (February, June, and September) and 6 Planning Committee meetings – no meetings in April, July or November. Kim Lambert noted a conflict with the Saratoga County Planning and Zoning Conference on February 11. Aaron responded that staff would move that proposed meeting to avoid that conflict.

4. CDTA update – Mike Williams reported that a schedule modification to the new Route 713 between Glens Falls and Saratoga had been made to improve on-time performance. CDTA staff and A/GFTC staff are collaborating on identifying a list of CDTA stops that could stand to benefit substantially from an access perspective from site improvements. CDTA is also planning adjustments to the A/GFTC area routes based upon ridership data that has been recently collected. Changes could be implemented by May – June 2026.

5. UPWP

A. Updates on planning projects

1) Ongoing activities:

- Queensbury Bike/Ped connections plan – Jack noted that the plan to identify potential bicycling and pedestrian connections between Rush Pond and the Warren County Municipal Center, the Municipal Center and the Warren County Bikeway, and SUNY Adirondack and the Great Escape area is now completed. The plan was presented to the Queensbury Town Board at a workshop meeting and has undergone a 14-day public comment period.

A motion was made to accept the Queensbury Bicycling and Pedestrian Connections study as complete

Moved by: Sam Hall

Seconded by: Maiken Holmes

Motion carried

Ethan Gaddy asked if the Town of Queensbury was considering any implementation of the SUNY Adirondack / Great Escape connection as that compliments the Warren County Bikeway study. Stu replied that the Town Board was extremely busy but he was hoping to engage the Supervisor on this issue in the new year. Aaron noted that the study found public transit services could alleviate some of that demand; Mike Williams noted CDTA's willingness to participate in related discussion. Ethan Gaddy asked Mike if CDTA has engaged with any institutional partnerships in Warren County. Mike replied that CDTA had been in contact with most of the area's major employers, specifically SUNY Adirondack, Glens Falls Hospital and Warren County.

- South Glens Falls / Route 9 corridor study – Jack reported that this study was nearly complete. The analysis of signal timing options and bicycling / pedestrian improvement concepts was complete. AKRF has also drafted a cost / benefit analysis that shows a remarkably productive return on investment. The technical documentation will be assembled into a report and public outreach will take place within the next couple of months.
- Bolton / Lakeshore Drive pedestrian connection study – Jack reported that this is also nearing completion. Public outreach was conducted in early fall 2025; draft concepts were shared in November that generated productive feedback. Revisions to the draft report are underway by Barton & Loguidice.
- South Glens Falls - Harrison Ave / Main Street intersection study – Jack noted that this is just underway. Barton and Loguidice has completed initial data collection. Stakeholder outreach methods are under development.

- GFSD Elementary Schools access study – Jack reported that Fisher Associates has been hired to conduct this effort. A kickoff meeting with building administrators was held on 12/1. Data collection is underway.
- Other activities include CRTC’s household travel survey update, FTA 5310 solicitation, an RFP for an update to A/GFTC’s website, and distributing information related to NYSDOT’s Transportation Alternative Program solicitation.
- Stu Baker reported that the Town of Queensbury is reviewing the draft update to the Town’s zoning codes. Once that review is complete, A/GFTC and Barton & Loguidice can begin estimating the associated estimated traffic impacts.

B. SFY 26-27 planning project solicitation

- 1) Available resources – Aaron reported that the annual call letter and allocations estimates from NYSDOT were sent to the committee last week. Guidance from NYS on UPWP content is largely unchanged. The UPWP apportionment estimate for SFY 2026-27 includes a 0.7% increase over the initial estimate for the previous year – about \$4,100. The carryover estimate has yet to be confirmed; staff estimate is that it will be down (less) from last year. A refined carryover estimate will be presented to this committee in January.
- 2) Projects received – Jack listed the following work program project request that have been received in advance of the requested deadline:
 - Town of Moreau Zoning and Transportation Analysis
 - Town of Kingsbury – Towpath Rd resurfacing options
 - Town of Salem – Sidewalk extension concept
 - Town of Greenwich - Speed Limit review and safety study (town-wide)

Laura Oswald added that Salem was awarded Greenway funds to assess future uses of sections of the Battenkill Railroad. Trail connections to the Salem sidewalks are possible. Deb Donohue asked if the Town or Village of Greenwich was requesting the speed study; Jack replied that it was the Town. Aaron noted that some of these concepts will be subjected to revised scopes as more discussion transpires; these are just the initial requests. Ethan Gaddy added that the Town of Johnsbury had recently undergone some election uncertainty and asked if additional time could be added to the solicitation. Aaron replied that the deadline could be extended, but programming capacity could be limited given the volume of carryover projects from the current year. Staff acknowledges the poor alignment of the UPWP development cycle with local elections but that is not subject to A/GFTC’s control.

6. Transportation Improvement Program – developments since last meeting

A. Local project sponsor updates

- 1) Warren County – Maiken Holmes reported that the Dix Avenue reconstruction and Smith Road Bridge are underway with scoping and fee negotiations.
- 2) Washington County – Tim Zinn reported on the following:
 - Safford Hill bridge is under design
 - Two Bridge NY projects are under design
 - Batten-Dugan bridge - progressing through Section 106
 - Gray Lane bridge is approaching the PS&E phase
 - Joint replacement project – PS&E submitted to NYSDOT
 - Lock 8 Way – PS&E nearly ready for submission

- 3) Saratoga County – Kim Lambert noted no new developments on capital projects but informed the committee of the upcoming Saratoga County Planning and Zoning Conference scheduled for February 11, 2026 at the Saratoga Springs City Center.
- 4) City of Glens Falls – Pat Dowd reported that the Cole’s Woods project should be ready for bids in January or February. Aaron reported on behalf of Jeremy Schneible that an amended State and Local Agreement (SLA) for the Prioritizing Safe Connections on Glens Falls Streets project to revise the federal and local shares was in development. Requests for Expressions of Interest to the Region 1 LDSA will be going out soon. Requests for SLAs are underway for the Southwestern Avenue paving project and the traffic signal replacement project.
- 5) Town of Lake George – no report.

B. NYSDOT updates - Greg Wichser reported that a recorded version of the mandatory sponsor training for prospective TAP applicants is available by email request for those sponsors that could not attend either of the prior sessions. The I-87 bridges over Lamb Hill Road and East Schroon River Road will be included in the Region’s multi-site bridge preservation program for 2026 as deck replacement projects. Maiken Holmes asked if there were any updates on the Roadway Departure program announcements. Greg replied that that should be announced soon (* *staff note – announcement was issued later that afternoon*).

C. Transportation Alternatives Program – Aaron summarized the TAP solicitation. - Project applications are due to NYSDOT by 3/12/26. Project minimum is \$500,000; project maximum is \$7,000,000. Sponsors that have eligible candidates are encouraged to apply as the future of this program in subsequent programs is not guaranteed. A/GFTC staff will participate in the regionally competitive project evaluation process coordinated by Region 1. Ethan Gaddy asked about the process for a locally administered candidate adjacent to State-owned assets. Greg replied that it would be a municipally sponsored (not State sponsored) application and the process is not uncommon. Jack added that Regional acknowledgement of consultation was now required as a form to document that those discussions had transpired.

D. Status of new STIP – Aaron reported that the new STIP should be going live soon – as a reminder, recent changes to the TIP are being shown in the ‘old’ TIP / STIP and will be migrated over to the new STIP once that is active.

7. Other Items of Interest – none offered.

8. Next meeting and adjourn

Next Planning Committee – January 14, 2025 – 10:30 AM

A motion was made to adjourn the meeting at 11:32 AM.

Moved by: Pat Dowd

Seconded by: Stu Baker

Meeting adjourned.