

Meeting Minutes - A/GFTC Planning Committee

April 8, 2026

10:30 AM

Zoom only meeting

1. Welcome / Acknowledgment of Attendees

Member Municipalities and Staff

- CDTA – Melissa Shanley
- Federal Highway Administration – Nicole McGrath
- Fort Ann – Supervisor Samuel Hall
- NYS Canal Corp – Michael Cesare
- NYSDOT – Randall Milano
- Queensbury – Supervisor John Strough, Stu Baker
- Saratoga County Planning – Kim Lambert
- Warren County DPW – Maiken Holmes
- Warren County Planning – Ethan Gaddy
- Washington County DPW – Deb Donohue
- Washington County EDC – Laura Oswald
- A/GFTC staff – Aaron Frankenfeld, Jack Mance

Others:

Chris Geroux, Steve Godlewski, Norabelle Greenberger, Wendy Holsberger, Naomi Klein, Lana Headley – Kroll, Juvena Ng, Lisa Wallin

2. Visitors' Issues – no visitors present

3. Administration

A. Approval of January 2026 meeting minutes

A motion was made to approve the draft January 2026 meeting minutes as final.

Moved by: Maiken Holmes

Seconded by: Sam Hall

Minutes approved

B. In-kind service forms – update – Aaron reported that in-kind service forms were emailed around to our regular participants last week. Please return those updated salary and benefit numbers so that we can accurately document the required local contributions.

C. Conformity update – CRTM MTP amendment – Aaron reported that CRTM is amending the project list in its Metropolitan Transportation Plan. This action triggers a new conformity determination for the entire 1997 ozone non-attainment area, including all of Saratoga County and thus A/GFTC as well. The draft document was sent out last week. There are no programmatic changes to A/GFTC's TIP or LRP. We are asked to consider releasing the updated conformity documentation for public review and comment prior to finalization.

A motion was made to approve release of the updated Conformity Determination for public review and comment prior to Policy Committee consideration.

Moved by: Stu Baker

Seconded by: Sam Hall

Motion carried

- D. Glens Falls Board of Public Safety** – Aaron reported that he has been appointed by Mayor Palmer to the Glens Falls Board of Public Safety. The City’s Attorney has consented to this. All parties are confident that this can be done objectively; Aaron will recuse himself on matters that involve work program requests; those will still need to originate from the Mayor’s office.

4. Transportation Improvement Program

- A. CDTA TIP amendments** - Aaron reported that CDTA is requesting changes to or additions of a total of 5 projects based on its approved capital plan and the recently published FTA apportionments. Melissa Shanley provided additional details on the following requests:
- PIN 1825.09 - deleting two annual phases of CDTA’s transit vehicle replacement / expansion project, as CDTA was awarded competitive solicitation funds to substitute for the first two years of this program. Purchases are still planned and are listed in the CRTC TIP.
 - Four new projects to add \$0.200M for design of shelter and stops improvements, \$0.500M for purchase / replacement of wheelchair accessible paratransit and microtransit service vehicles, adding \$0.150M for IT infrastructure, and adding \$0.125 for IT security and resiliency

A motion was made to approve amending the project listing for TR 163, PIN 1825.09, and remove the first two years of funding.

Moved by: Maiken Holmes

Seconded by: Stu Baker

Motion carried

A motion was made to approve releasing the four requested new projects for public review and comment.

Moved by: Sam Hall

Seconded by: Laura Oswald

Motion carried

B. Local project sponsor updates - developments since last meeting

- 1) Warren County – Maiken Holmes provided updates on the Hudson Street over Mill Creek bridge, Smith Road over Thirteenth Brook bridge, Dix Avenue pavement, Roadway Departure Safety, and Bay Road culvert projects.
- 2) Washington County – Deb Donohue provided updates on the CR 61 over the Batten Kill bridge, bridge joint replacements, Gray Lane bridge, Lock 8 Way bridge, Safford Hill over Fly Creek bridge, CR 3 bridge, Goodman Road bridge and CR 49 pavement preservation projects.
- 3) Saratoga County – Kim Lambert stated that were no new updates.
- 4) City of Glens Falls - Aaron reported on behalf of Jeremy Schneible that consultant selection was underway for the multi-site pedestrian crossings improvements project
- 5) Town of Lake George – no report

- C. NYSDOT updates** – Randy Milano reported that the multi-site paving program for R1 for 2026 was increased over prior years. A local program sponsor training will be conducted by NYSDOT on 5/6/26; training will be in-person and held at 50 Wolf Road from 1PM – 4PM.

D. Project Solicitations

- 1) Roadway Departure Safety Action Plan - Randy Milano noted that the application deadline was 4/17/26. Aaron added that applications were to be sent to A/GFTC.
- 2) Transportation Alternatives Program - Aaron reported that the application deadline was in March.

5. **CDTA update** – Aaron reported on behalf of Mike Williams that on Monday of this week, CDTA held a public meeting in Glens Falls to receive input for potential service changes to its bus routes in the area. The event was well-attended, with several dozen people coming to share their ideas and priorities. CDTA staff are currently compiling and analyzing the comments that were received. CDTA will release a draft plan for service changes over the summer and perform additional outreach at that time. Once finalized, the changes will roll out in late August. On May 24th, CDTA will make minor adjustments to the existing Glens Falls routes to improve reliability. Public schedules and more information will be released soon.

6. **UPWP**

A. Updates on planning projects

- 1) Financial update – Aaron reported that the carryover funds that were forecasted in January to be \$169,371 look to be tracking towards a slightly higher amount of about \$175,000, a difference that taken individually really has no direct effect on the work program. We are considering reordering some of the program elements due to other funding opportunities for a few of them, as well as the need to address accessibility issues with our website. Recall that we had issued an RFP for the website; proposals were evaluated and BlackDog was identified as the preferred offeror but staff expressed concern that we couldn't fit it into the roster or projects based on other needs. This has become a need, and BlackDog has offered at no prompting of ours to begin some of the work at no cost. They will do an accessibility audit of the website and they have repaired our Contact Us module.
- 2) Project status / sequencing – Jack provided an update on the Bolton – Lakeshore Drive pedestrian connection study noting that it was complete and accepted by the Town.

A motion was made to accept the Bolton – Lakeshore Drive pedestrian connection study as complete.

Moved by: Stu Baker

Seconded by: Sam Hall

Motion carried

Jack continued with updates on the Route 9 corridor study in South Glens Falls, the Harrison Avenue / Main Street intersection also in South Glens Falls, the Glens Falls elementary schools access study, and the CDTA stop improvements study projects. Additional pending projects include the Queensbury zoning traffic analysis, the Greenwich speed study, and the Salem pedestrian network extension study, the Kingsbury / Towpath Rd study, and the Moreau zoning traffic analysis. The Coordinated Human Services Transportation Plan will be updated during this FFY.

- B. UPWP Project Map** – Jack demonstrated an updated online work program project map that shows our planning projects with links to completed products and ongoing planning projects. Committee members will receive a link so they can explore the site and provide feedback.

7. **Other Items of Interest** – Jack reminded the committee that the national Safe Streets for All solicitation is active.

8. Next meeting and adjourn

Next Policy Committee meeting – June 10 – 10:30 AM

Next Bike / Ped Advisory Committee – July 23 – 10:00 AM

Next Planning Committee meeting – August 12 - 10:30 AM

A motion was adjourn the meeting at 11:12.

Moved by: Laura Oswald

Seconded by: Maiken Holmes

Meeting adjourned.