

A/GFTC Planning Committee Meeting Minutes

January 14, 2026 10:30
Zoom only meeting

<https://us02web.zoom.us/j/3380598825?pwd=NE4vUi9Ec01sSXNNU0oyOE9HMxISdz09&omn=89609932748>

Meeting ID: 338 059 8825
Passcode: 586562

1. **Welcome / Acknowledgment of Attendees** – Aaron opened the meeting at 10:32 and noted the presence of the following attendees:

Members and Staff:

- Bolton – Chris Belden
- CDTA – Melissa Shanley, Mike Williams
- Federal Highway Administration – Nicole McGrath
- Fort Ann – Supervisor Samuel J. Hall
- City of Glens Falls – Jeremy Schneible
- Lake Champlain – Lake George Regional Planning Board – Allison Gaddy
- Town of Lake George – Dan Barusch
- Moreau - Joshua Westfall
- New York State Canal Corp. – Michael Cesare
- NYSDOT – Kristen Morris, Greg Wichser
- Queensbury – Stu Baker
- Saratoga County Planning – Kim Lambert
- Warren County DPW – Ed Doughney
- Warren County Planning – Ethan Gaddy
- Washington County DPW – Deb Donohue, Tim Zinn
- Washington County EDC – Laura Oswald
- A/GFTC staff – Aaron Frankenfeld, Jack Mance

Others in attendance:

Chris Geroux, Steve Godlewski, Norabelle Greenberger, Wendy Holsberger, Naomi Klein, Juvena Ng, Dan Rourke, Laura Sanda, Doug Teator, Lisa Wallin

2. **Visitors' Issues** – no visitors present
3. **Administration**
 - A. **Approval of December 2025 meeting minutes** – Aaron reported that the draft minutes were sent out to the committee last week – no comments or corrections were offered.

A motion was made to approve the draft December 2025 meeting minutes as final.

- B. Draft 2026 meeting schedule** – Aaron reported that the draft meeting schedule was revised to avoid a conflict with the Saratoga County Planning and Zoning Conference – the February Policy Committee will now be on the third Wednesday rather than the second Wednesday. There is no meeting scheduled for March; if need be, the schedule can be adjusted.

4. Transportation Improvement Program

A. Local project sponsor updates - - developments since last meeting

- **Washington County** – Tim Zinn reported that bridge preservation joint replacements and Lock 8 bridge replacement projects would be let in January. No other significant developments were reported from local project sponsors.

- B. NYSDOT updates** – Greg Wichser reported that 2026 paving program roster would be circulated to the committee soon.

- C. Roadway Departure Safety Action Plan projects – add to TIP** – Aaron reported that staff is in receipt of request letters from NYSDOT to add the Roadway Departure Safety Action Plan projects recommended for award to Warren and Washington Counties to the TIP. Those letters were distributed to the committee last week. Projects are for 95% federal share Highway Safety Improvement Program funds and are consistent with the County's requests:

- Warren County - \$1.381M – nine roadway segments to include enhanced curve signing and barriers
- Washington County - \$0.525M for 31 locations including center and edge lining striping and curve warning signs

Adding new projects from statewide award or setasides are Planning Committee actions and do not require referral to the Policy Committee.

A motion was made to add the RWDSAP projects to the TIP.

Aaron also noted that the omission of the Carey Road over Dead Creek bridge project, previously approved by this committee, will be corrected and added to the TIP for the fourth year of the program.

- D. BUILD program** – Aaron reported that staff has received late word that the BUILD program solicitation is underway. Better Utilizing Investments to Leverage Development funds are for surface transportation infrastructure projects with significant local or regional impact. Minimum \$1M rural, \$5M urban, max \$25M. Rural projects are eligible for 100% funds, urban up to 80%. A/GFTC is considered rural (<200,000 pop).
- E. TAP** – Aaron reminded the committee that applications are due to NYSDOT by 3/12/2026 and invited prospective sponsors to share their intent to apply. Greg Wichser clarified that the RPPM sign-off form was only required for locally-sponsored projects that were within NYS right-of-way. Ed Doughney reported that Warren County would be applying for a project on the Warren County Bikeway. Doug Teator added that an application was forthcoming from the Town of Salem for

pedestrian facilities on South Main Street. Josh Westfall noted that Moreau would be applying for a continuation of the Nolan Road trail.

5. **CDTA update** – Mike Williams reported that the priority locations for the CDTA Stops Improvement Plan being advanced in conjunction with A/GFTC were being confirmed. Service adjustments are also under development and will be shared with the public in the upcoming months. Aaron offered A/GFTC staff assistance in distributing the public notifications on those adjustments.
6. **UPWP**
 - A. **Updates on planning projects** – Jack reported on the Lakeshore Drive Pedestrian Concept Study and the Glens Falls Elementary Schools Access Study.
 - B. **SFY 26-27 UPWP (draft)** – Aaron reported that the draft UPWP was sent around last week. The draft includes revised financial estimates based upon tabulated expenditures and all projects that were discussed in concept at the last meeting; some with revised scopes.
 - 1) Available resources – estimates – while new money is relatively level compared to last year, the big difference is in the program carryover, estimated to be about \$35,000 less than last year due to expenditures. Large carryovers are discouraged so this isn't a negative. Several carryover projects are continuing into the new program year. With that we need to be more measured in the scope of projects that can be entertained.
 - 2) Projects summary – Aaron listed the following new planning projects for the upcoming program:
 - Traffic impacts of proposed zoning changes in the Town of Moreau
 - South Main Street sidewalk feasibility study – Town of Salem
 - Research resurfacing options for the Towpath Road / Empire State Trail overlap segment – Town of Kingsbury
 - Safety and Speed Study for the Town of GreenwichCarryover projects from current work program were also noted.
 - 3) Release for public comment – Aaron reported that draft UPWP is to be made available for public review and comment for a period of at least 25 days prior to Policy Committee consideration for final approval.

A motion was made to release the draft UPWP for a public comment.

Moved by: Joshua Westfall

Seconded by: Stu Baker

Motion carried.

- 4) **SFY 26-27 staff salary schedule** – Aaron reported that the draft UPWP includes preliminary budgeting for salary adjustments of 3.5% for the upcoming State Fiscal Year. This is a matter of committee consultation, so no action item is required.
7. **Other Items of Interest** – Greg Wichser reported that the new STIP will be active and available for editing in eSTIP very soon. Software upgrades are also pending. Aaron expressed concern about having to reconcile multiple TIP databases with new software. *(Note: Greg was able to confirm after the meeting that data reconciliation would occur in the existing software, consistent with staff preference).* Jack added that the volume and scope of planning projects received creates a need to delay the A/GFTC website update.

8. Next meeting and adjourn

Next Policy Committee meeting – February 18 – 10:30 AM

Next Planning Committee meeting – April 8 - 10:30 AM

A motion was made to adjourn the meeting at 11:13 AM.

Moved by: Kim Lambert

Seconded by: Jeremy Schneible

Meeting adjourned.