



Meeting Agenda

A/GFTC Policy Committee

Wednesday, February 25, 2026 – 1:30 PM

Warren County Municipal Center – Committee Room (2nd Floor)

1340 State Route 9, Lake George, NY

Zoom Access:

<https://us02web.zoom.us/j/3380598825?pwd=NE4vUi9Ec01sSXNNU0oyOE9HMxISdz09&omn=82291612115>

Meeting ID: 338 059 8825

Passcode: 586562

1. Welcome / Acknowledgment of Participants

A. Attendance – the following participants were acknowledged by Aaron:

- Town of Bolton – Chris Belden, rep. Supervisor Conover
- CDTA – Frank Annicaro, CEO; Chris Desany
- City of Glens Falls – Jeremy Schneible, rep. Mayor Palmer
- DOT – Greg Wichser, rep. Michael Arthur
- Town of Queensbury – Supervisor John Strough
- Saratoga County – Kim Lambert, rep. Chairman Barrett
- Warren County – Kevin Hajos, rep. Chairman Geraghty
- Warren County - Ethan Gaddy, rep. Supervisor Maday
- Washington County – Deb Donohue, rep. Chairman Henke
- A/GFTC staff – Aaron Frankenfeld, Jack Mance

B. New committee members / officers – Aaron reported that there are two new Policy Committee members for 2026:

- Mayor Diana Palmer, City of Glens Falls
- Supervisor John Maday, Town of Chester

Aaron continued by noting that chairing of A/GFTC's Policy Committee rotates between Warren and Washington County every two years. Thanks to Washington County Board of Supervisors Chairman Bob Henke for chairing A/GFTC for the last two years. For 2026, A/GFTC will be chaired by Supervisor John Strough of Queensbury per Warren County designation, with Bob Henke serving as Vice Chairman, and Mike Arthur, NYSDOT Region 1 Regional Director, serving as Council secretary. Aaron then turned the meeting over to Chairman Strough.

2. Visitor issues – no visitors present.

3. Approval of November 2025 minutes – Chairman Strough requested a motion to approve the November 2025 A/GFTC Policy Committee meeting minutes as final.

Moved by: Kim Lambert

Seconded by: Kevin Hajos

Minutes approved

4. **CDTA Update** – Frank Annicaro reported that Route 713, connecting Saratoga Springs and Glens Falls, is showing increased ridership. Phases II and III of service realignments stemming from CDTA's Transit Development Plan have been completed, with minimal changes to operations in Warren County. Phase IV is forthcoming. An initiative to improve bus shelters is underway, including QR codes at shelters that allow customers to report issues directly to CDTA. The Ambassador Program has also been initiated, where ambassadors are riding the system to assist passengers and provide information on fare options and system navigation.
5. **Capital program updates – local projects**
 - A. Warren County DPW – Kevin Hajos reported on updates to the following projects:
 - Adirondack / Beaver Pond bridges
 - Call Street / Corinth Road pavement rehabilitation
 - Hudson Street over Mill Creek bridge
 - Smith Road over 13th Brook bridge
 - Dix Avenue reconstruction
 - Roadway Departure Safety Action Plan projects
 - Culvert NY projects – Olmstedville Road, Bay Road, Diamond Point Road over Smith Brook
 - B. Washington County DPW – Deb Donohue reported on updates to the following projects:
 - County Route 61 over the Battenkill bridge
 - Safford Hill bridge
 - County Route 3 bridge
 - Goodman Road bridge
 - Lock 8 Way bridge
 - Bridge joint replacements
 - Gray Lane bridge
 - C. Saratoga County – Kim Lambert reported that the County Route 24 culvert project completed and is being finalized.
 - D. City of Glens Falls – Jeremy Schneible reported on updates to the following projects:
 - Cole's Woods Connector
 - Prioritizing Safe Streets Connections
 - Traffic Signal Replacements
 - Southwestern Avenue pavement
 - E. Town of Lake George – no report
6. **NYSDOT updates** – Greg Wichser reported that the Route 4 / Northumberland bridge project is progressing towards a 2027 letting. The regional multi-site paving project is nearing letting. Based upon a recent paving project bid, prices may be stabilizing.
7. **TIP / STIP update** – Aaron reported that the newest version of the STIP based upon the Transportation Improvement Program that was approved in June 2025 by A/GFTC has received federal approval and editing access has been restored to the MPOs. Local project sponsors are encouraged to work with A/GFTC staff to ensure that project listings are sufficiently accurate to allow administrative activities on those capital projects to move forward.

8. Staff update – 2025 accomplishments and progress – Jack reported on the following staff and consultant activities:

- Completed in 2025:
 - Greenwich Town / Village Bike – Ped Plan
 - Warrensburg Main Street Plan
 - Granville / CR 24 Complete Streets Plan
 - Grant Avenue Circulation Analysis
 - Queensbury Bike – Ped Connections Plan
- Ongoing projects:
 - Bolton – Lakeshore Drive Pedestrian Connection
 - SGF – Harrison / Main Intersection Analysis
 - SGF – Route 9 Corridor Study
 - Glens Falls Elementary Schools Access Analysis
 - CDTA Stop Improvements
 - Queensbury Zoning Updates – Transportation Impacts Analysis
- Upcoming projects
 - CRTC Household Travel Survey update
 - FTA 5310 project application evaluations
 - TAP application evaluations
 - Coordinated Human Services Transportation Plan update

Kim Lambert asked about the contractual arrangement for the Queensbury zoning transportation analysis. Jack replied that a sole-source procurement was conducted because the consultant that conducted the zoning updates was perceived to have an overwhelming experience advantage over prospective competitors. Moving forward, related projects should stipulate the transportation analysis has part of the expected work to avoid separate procurements. Ethan Gaddy asked if similar projects to the Queensbury zoning transportation analysis could be used to update a GEIS in Saratoga County. Kim Lambert replied that in the case of Malta, the Town is working with CRTC to keep that GEIS up-to-date. Kevin Hajos asked when the TAP award announcements could be expected. Greg Wichser replied that a three- to four-month horizon is often the target but an exact timeline is difficult to assert. Kevin continued by stating that the TAP application requires supporting documentation that the local share will be in place.

9. 2026-27 Annual Work Program

- A. Financial Summary – Aaron provided a general overview of A/GFTC's annual budgeting process:
- Late each calendar year, NYSDOT provides the 14 Metropolitan Planning Organizations in the state with funding allocation estimates for the upcoming State Fiscal Year
 - Funding is based upon a 1.25% takedown of the federal Highway Trust Fund and suballocated via formula.
 - For SFY 26-27, the funds allocated to A/GFTC are level from the previous year.
 - We did manage to reduce our carryover balance by about \$35,000 during the previous year, so the amount of reprogrammed savings is less than last year, resulting in an overall \$ amount programmed of just over \$700,000.
 - Required State and local matches in the form in-kind services and toll credits bring the programmed total to just over \$850,000.

- In our case we assign funds to known and anticipated recurring expenses and direct the rest to our consultant program that allow us to procure professional expertise on behalf of our communities to execute tasks in the work program For 26-27, approximately 42% of our budget is programmed for such expertise.
- B. Program Summary – Aaron reported that A/GFTC solicits its member municipalities annually for candidate projects for the upcoming SFY’s work program and shares those results with the Planning Committee. In addition to the ongoing projects that Jack had listed previously, new program request from our communities include:
- An analysis of potential traffic and trip generation impacts associated with zoning code revisions in the Town of Moreau
 - An analysis of roadway treatment options for the portion of Towpath Road in Kingsbury that is overlapped by the Empire State Trail
 - A conceptual plan for pedestrian network improvements along South Main Street in the Town of Salem
 - A guidance document with case examples for the Town of Greenwich to consider speed limit change requests, as supported by the regional Safe Streets 4 All Comprehensive Safety Action Plan
 - Due to the reduced carryover amount and anticipated costs of these projects, A/GFTC staff will be forgoing some internal investments this year, including technology upgrades and an overhaul of our website. That said, we believe that the draft work program represents a practical body of work that can be advanced throughout the upcoming program year.

Kevin Hajos asked about the expectations of the Greenwich speed limit project. Aaron replied that the understanding is that the Town of Greenwich is looking for guidance on how to address speed limit change requests that it received and how those processes may differ depending upon roadway jurisdiction, with case studies or candidate sites included based upon locally specific crash data and effective countermeasures. Ethan Gaddy noted that there may be an opportunity within the work program to coordinate training to local planning and zoning boards on the benefits of complete streets. Ethan also suggested a future look at transportation system resiliency.

- C. Consideration for Approval – Chairman Strough reported that the required public comment period for the draft annual work program closed on February 13, 2026 with no comments received.

Chairman Strough requested a motion to approve draft 2026-27 UPWP as final.

Moved by: Kevin Hajos

Seconded by: Greg Wichser

Motion carried

- 10. Other items of interest** – Greg Wichser reported the TAP preapplication reviews were returned – some sponsors may have received duplicate notifications to guard against a transmission issue. Greg also noted the ongoing initiative known as Express NY as announced by the Governor’s office, seeking input on legislative or regulatory changes that would encourage governmental efficiency improvements. Related to the UPWP project for Greenwich, Greg noted that the most recent MUTCD update changed the speed limit review process in urban and suburban environments but in a general way that is still being subjected to NYSDOT interpretation.

11. Upcoming meetings and adjourn – Chairman Strough noted the following A/GFTC upcoming meetings:

- Bicycle and Pedestrian Advisory Committee – March 11, 2026
- Planning Committee meeting – April 8, 2026
- Policy Committee meeting – June 10, 2026

Chairman Strough requested a motion to adjourn the meeting at 2:25 PM.

Moved by: Kevin Hajos

Seconded by: Kim Lambert

Meeting adjourned