



Adirondack Glens Falls Transportation Council

11 South Street, Suite 203
Glens Falls, NY 12801
518-223-0086 | agftc.org

To: A/GFTC Municipalities and Partnering Organizations
From: Aaron Frankenfeld
Date: October 15, 2026
Re: **Annual Transportation Planning Work Program (UPWP) Solicitation**

The Adirondack Glens Falls Transportation Council is seeking transportation planning project requests for the upcoming State Fiscal Year (April 2027 – March 2028). Through the annual work program (UPWP), AGFTC collaborates with member municipalities to undertake transportation plans that consider all modes of travel, thereby maximizing the value and performance of the regional surface transportation system.

There is **no cash expense** to the municipality for transportation planning projects undertaken by AGFTC. Sponsoring municipalities instead contribute to the required local share of the project costs in the form of in-kind labor on project steering committees and assistance from professional staff and municipal representatives.

The AGFTC Planning Committee will consider program requests for eligibility and consistency with AGFTC's [Planning Principles](#) prior to formulation of the work program. Project candidates for SFY 2027-2028 must be related to surface transportation and may combine one or more of the following topics:

Traffic Studies:

- Traffic Signal Timing & Coordination
- Road Lane/Intersection Configuration
- Streetscapes & On-street Parking
- Signage and Wayfinding

Bicycle/Pedestrian Evaluations:

- Pedestrian Crossings
- ADA Accessibility Ratings
- On- and off-road Bicycle-Pedestrian Facilities
- Trail Feasibility

Infrastructure Resiliency:

- Hydrological Studies for Critical Infrastructure

Safety Studies:

- Intersection Crash Studies
- Roadway/Network Safety Evaluations
- Speed/Sight Distance Evaluations

Public Transportation / Regional Mobility:

- Bus Stop Improvements
- Transit-Oriented Development Planning
- Feasibility Assessments

Land Use Planning:

- Transportation Impact Evaluations for Zoning Ordinances
- Corridor-based Land Use/Transportation Studies
- Access Management

The above list is not all-inclusive; ideas for innovative transportation planning projects are welcomed. Sponsors are encouraged to contact AGFTC staff to discuss potential project scope and feasibility prior to submitting a formal request.

Requirements:

- Program requests **must** be received from the sponsoring municipality's chief elected official.
- For projects which cross jurisdictional boundaries, the participation of all involved agencies is required. Collaboration between municipalities, advocacy groups, and/or community organizations is encouraged.
- This solicitation is for **planning projects only**. UPWP funds cannot be used to develop detailed design drawings intended to be used for construction projects.
- **Project requests should include the following, to the extent practicable:**
 1. A description of the geographic area to be included; maps are preferred but not required.
 2. A description of the transportation issues to be addressed
 3. An explanation of any relevant jurisdictional issues or anticipated collaboration
 4. If available, an anticipated cost for consultant services. If no cost is available, A/GFTC staff will use professional judgement and experience with related projects to assign a budget estimate to the project.
 5. If multiple projects are requested, these should be listed in order of priority.
- **Previously submitted requests that have yet to be initiated should be resubmitted by the sponsoring municipality to affirm continued interest.**
- Submit written requests to AGFTC staff via email to Aaron Frankenfeld (aaron@agftc.org) or Jack Mance (jack@agftc.org) by **Friday, December 4, 2026**.
 - Project requests received after the deadline will only be considered as time and remaining resources allow.